

DRAFT
REGULAR MEETING MINUTES
FOR THE CITY COUNCIL OF THE CITY OF MANTECA

April 4, 2023

CALL TO ORDER: 6:13 p.m.

Roll Call:

Present: Breitenbucher, Halford, Nuño, Morowit, Singh

INVOCATION/FLAG SALUTE:

Invocation and flag salute was led by Brian Hunt from Crossroads Grace.

AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

City Clerk Cassandra Candini-Tilton announced the following supplemental reports:

- Public comment received from Ravikiran Karanjkar and Sachman Singh

City Clerk Candini-Tilton announced that staff requested item C.2 be removed from the agenda.

ACTION: Moved, seconded (Halford/Breitenbucher) to remove item C.2 from the agenda.

Motion carried:

AYES: Breitenbucher, Halford, Morowit, Nuño, Singh

NOES: None

DISCLOSURE OF EX PARTE COMMUNICATIONS:

Mayor Singh called for any City Council ex parte communications, and received none.

A. PRESENTATIONS:

- A.1. 23-068** Proclamation honoring Animal Care and Control Appreciation Week, April 9-15, 2023.

The City Council presented the Proclamation to Manteca Police Department Animal Control staff.

- A.2. 23-143** Proclamation honoring National Public Safety Telecommunicators Week, April 9-15, 2023.

The City Council presented the Proclamation to Manteca Police Department Dispatch staff.

B. PUBLIC COMMENT:

Robert Butrica provided public comment regarding crime in Council District 3.

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C. CONSENT ITEMS:

ACTION: Moved, seconded (Morowit/Breitenbucher) to approve the Consent Calendar as presented.

Motion carried:

AYES: Breitenbucher, Halford, Morowit, Nuño, Singh

NOES: None

City Manager:

- C.1. 23-136** Approved an agreement with HOPE Ministries, Inc. for Community Development Block Grant (CDBG) funding for Fiscal Year 2022-23 for an amount not-to-exceed \$9,660.

Development Services:

- C.2. 23-129** **Item was removed from the agenda**
Adopt a Resolution approving a contract amendment with e-PlanSoft for Electronic Plan Review software (C2020-20) for the Development Services Department; approving a budget appropriation from Development Services Undesignated Reserves to Professional Services-Contract Services (Account No. 340.30.45.000-6000.12) in the amount of \$67,400 for a total not-to-exceed contract amount of \$272,400; and authorizing the City Manager to sign and take all necessary steps to effectuate the amendment.

Engineering:

- C.3. 23-124** Adopted **Resolution R2023-35** authorizing the City Manager or designee to 1) approve plans, specifications, and construction cost estimate for Nile Garden-Well 30 Construction Project (CIP 21034) Phase 1 (Project); 2) authorized a Call for Bids for the Project; and 3) authorized the City Manager or designee to apply for permits, apply for State and Federal grants, solicit project funding support, complete and execute all associated documents, and take all appropriate actions necessary to carry out the purpose and intent of the resolution.
- C.4. 23-128** Approved two (2) Professional Services Agreements for On-Call Materials Testing with (1) BSK Associates and (2) Kleinfelder for terms of three years not to exceed \$225,000 per firm; and authorized the City Manager to sign and take all necessary steps to effectuate the agreements.
- C.5. 23-137** Adopted **Resolution R2023-36** authorizing the City Manager or designee to 1) execute Amendment No. 1 to Agreement No. 10-481 with CalTrans District 10 for the State Route 120 and McKinley Avenue Interchange Project (CIP 11034); and 2) apply for permits and State and Federal grants, solicit project funding support, complete and execute all associated documents, and take all appropriate actions necessary to carry out the purpose and intent of the resolution.

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Human Resources:

- C.6. 23-133** Adopted **Resolution R2023-37** authorizing a correction to the Industrial Disability Retirement benefit on behalf of Police Officer Elliot Eichel.

Legislative Services/City Clerk:

- C.7. 23-134** Adopted **Resolution R2023-38** amending City Council Policy C-4: Travel/Expense Reimbursement Policy and Procedure, specifically sections 2.8(c), 2.10(b) and the Automobile Allowance Agreement.
- C.8. 23-141** Waived the second reading by substitution of the title and adopted **Ordinance O2023-04** of the City Council of the City of Manteca, State of California, amending the Zoning Map to approve a Master Plan Rezone (File No. SPP22-061) for the Yosemite Square Subdivision; Master Plan Rezoning for the project site (File No. GPA22-060, SPP22-061, and SDJ21-44) (SCH Number 2022060705).
- C.9. 23-140** Approved the March 21, 2023, Special and Regular Meeting Minutes.

D. PUBLIC HEARINGS:

- D.1. 23-139** Conduct a Public Hearing and adopt a resolution allocating 2023-24 Community Development Block Grant (CDBG) funds in the amount of \$408,428 and 2023-24 Home Investment Partnership Act (HOME) funds in the amount of \$146,529 to the Manteca Navigation Center/Affordable Housing project.

Management Analyst Vielka Guarascio provided a report.

Mayor Singh opened the public hearing at 6:35 p.m.

Seeing no one come forward Mayor Singh closed the public hearing at 6:36 p.m.

ACTION: Moved, seconded (Halford/Nuño) to adopt **Resolution R2023-39** allocating 2023-24 Community Development Block Grant (CDBG) funds in the amount of \$408,428 and 2023-24 Home Investment Partnership Act (HOME) funds in the amount of \$146,529 to the Manteca Navigation Center/Affordable Housing project.

Motion carried:

AYES: Breitenbucher, Halford, Morowit, Nuño, Singh
NOES: None

E. DISCUSSION ITEMS:

- E.1. 23-131** Removal of Committee Member Ruth Ann Penrose from the Public Safety Sales Tax Oversight Committee; Authorize City’s Clerk’s Office to Conduct a Recruitment to Replace Ms. Penrose.

City Attorney David Nefouse provided a brief introduction of the agenda report.

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ACTION: Moved, seconded (Breitenbucher/Halford) to remove Committee Member Ruth Ann Penrose from the Public Safety Sales Tax Oversight Committee and authorize the Office of the City Clerk to conduct a recruitment to fill the vacancy.

Motion carried:

AYES: Breitenbucher, Halford, Morowit, Nuño, Singh

NOES: None

F. CITY MANAGER COMMENTS:

Interim City Manager Toni Lundgren announced the State of the City would be held Thursday April 13, 2023 at Great Wolf Lodge and wished everyone a happy Easter.

G. COUNCIL COMMENTS:

Councilmember Halford wished everyone a happy Easter and spoke on current high river levels.

Councilmember Nuño reported on his trip last week with Vice Mayor Morowit and staff to tour homeless navigation centers and wished everyone a happy Easter.

Councilmember Breitenbucher wished everyone a happy Easter.

Vice Mayor Morowit reported on his trip last week with Councilmember Nuño and staff to tour homeless navigation centers; and wished everyone a happy Easter and happy Passover.

Mayor Singh wished everyone a happy Easter and encouraged everyone to participate in the Doggy Day Out event at the Manteca Animal Shelter on April 11, 2023 at 10 a.m.

H. ADJOURNMENT: Mayor Singh adjourned the meeting at 6:44 p.m.

**CASSANDRA CANDINI-TILTON
CITY CLERK**