

**RESOLUTION R2024-XX**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANTECA, APPROVING A SERVICE AGREEMENT FOR ON-CALL LANDSCAPE ARCHITECTURAL, LANDSCAPE PLAN CHECK, LANDSCAPE INSPECTION AND PROJECT MANAGEMENT SERVICES TO LPA, INC. FOR A NOT-TO-EXCEED TOTAL OF \$300,000 OVER A TWO (2) YEAR PERIOD, AND AUTHORIZE THE CITY MANAGER TO EXECUTE AGREEMENT, EXTENSIONS, AMENDMENTS AND ANY ASSOCIATED DOCUMENTS THAT ADHERE TO THE CITY OF MANTECA'S PURCHASING POLICY.

WHEREAS, the On-Call Landscape Architectural, Landscape Plan Check, Landscape Inspection and Project Management Services will allow projects to be completed in a timely manner and streamline park planning services; and

WHEREAS, to best serve the City of Manteca's needs and following the City's Purchasing Policy, the Public Works Department released a Request for Proposal (RFP) on January 11, 2024 with Proposals due February 20, 2024; and

WHEREAS, on April 16, 2024, an On-Call Agreement was issued to O'Dell Engineering for a (3) year period and, after reviewing scheduling and timeframes, staff recommends awarding a two (2) year agreement to LPA, inc. as an additional On-Call Landscape Architectural Firm to assist in facilitation of various and future needs; and

WHEREAS, Staff has determined the cost to be a not-to-exceed amount of \$300,000.00 over a two (2) year agreement period. Funding for these services is budgeted in current fiscal year 2024-25 CIP projects budgets and will be budgeted in future approved CIP project budgets and the departments operating budget; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings; and

WHEREAS, Staff recommends that Council authorize the City Manager to sign the initial agreement and any amendments, extensions or associated documents which adhere to the City of Manteca's Purchasing Policy and are within the annually budgeted amount; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

**ATTACHMENT 1**

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Manteca, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council’s adoption of this Resolution.
2. The City Council hereby authorizes the City Manager to award and execute a Service Agreement for On-Call Landscape Architectural, Landscape Plan Check, Landscape Inspection and Project Management Services with LPA, inc. for an amount not-to-exceed \$300,000 over a two (2) year period.;
3. The City Council hereby authorizes the City Manager to execute any amendments, extensions or associated documents associated with the agreement with LPA, Inc. which adhere to the City of Manteca’s Purchasing Policy and are within the annually budgeted amount; and
4. This Resolution shall take effect immediately upon adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Manteca at a public meeting of said City Council held on the 1st day of October, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MAYOR: \_\_\_\_\_  
GARY SINGH  
Mayor

ATTEST: \_\_\_\_\_  
CASSANDRA CANDINI-TILTON  
City Clerk