



REGULAR MEETING AGENDA FOR THE CITY COUNCIL OF THE CITY OF MANTECA

**Tuesday, December 16, 2025
6:00 PM**

Council Chamber

*1001 W. Center Street
Manteca, CA 95337
www.manteca.gov*

CITY COUNCIL

Mayor, Gary Singh

Vice Mayor, Regina Lackey - District 2

Councilmember, David Breitenbucher - District 3

Councilmember Charlie Halford - District 1

Councilmember, Mike Morowit - District 4

See last pages of agenda for information regarding meeting procedures.



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MANTECA CITY COUNCIL
DECEMBER 16, 2025
6:00 PM
1001 W. Center Street
Manteca, CA 95337
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Members of the public that wish to submit public comments may do so by several different methods. Public Comment may be submitted in person and the following ways.

- Zoom Webinar:
 - To call or log into Zoom Webinar, please use the following:
Link: <https://us02web.zoom.us/j/82677268640>
Meeting ID: 826 7726 8640
Phone number: (669) 900 6833
 - If you have questions on the Zoom Webinar process, please email:
mayorcouncilclerk@manteca.gov or call (209) 456-8017.
- eComment - <https://www.manteca.gov/departments/legislative-services-city-clerk/city-council-video> to submit eComment(s).
 - New users must follow the instructions to create an account.
 - Only one comment per agenda item.
 - eComment may be submitted at any time up to the item being heard during the Council Meeting.
 - 500 character limit
- Email, Mail or Hand delivered to:
mayorcouncilclerk@manteca.gov
Office of the City Clerk, 1001 W. Center St., Ste. G,
Manteca, CA 95337
 - Communications will presented as a supplemental report and be made part of the official record.

**Note: For written public comments indicate in the subject line the agenda item number or if the item is related to general public comment.*

Pursuant to Government Code section 84308, members of the City Council are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Councilmember received more than \$500 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the City's decision on the agenda item within the preceding twelve (12) months. Members of the City Council who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$500 to a member of the City Council within the preceding twelve (12) months are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Councilmember and may be made either in writing to the City Clerk prior to the subject hearing or by verbal disclosure at the time of the hearing.

CALL TO ORDER: Mayor Singh

ROLL CALL: City Clerk

INVOCATION/FLAG SALUTE: Bayan Ballew, Bahai Faith of Manteca

AGENDA REVIEW AND SUPPLEMENTAL REPORTS: City Clerk

DISCLOSURE OF EX PARTE COMMUNICATIONS: City Council**A. PRESENTATIONS:**

- A.1** [25-647](#) Receive a presentation from United Way of San Joaquin County.

B. PUBLIC COMMENT:**C. CONSENT ITEMS:**

City Manager:

- C.1.** [25-624](#) Adopt a resolution accepting Federal Emergency Solutions Grant (ESG) for the Unsheltered Emergency Center located at 555 Industrial Park Drive in the amount \$11,771; authorize the City Manager to execute grant agreements and all associated documents.

Attachments: [Attachment 1 - Resolution](#)
[Attachment 2 - 2025 Federal Emergency Solutions Grant Agreement](#)

Engineering:

- C.2.** [25-515](#) Adopt a resolution accepting all improvements for the Well 29 (located in Yosemite Village Park) 1,2,3-Trichloropropane Treatment Project (CIP 22058) as complete, authorizing the City Clerk to file the Notice of Completion, and authorizing the City Manager or designee to complete and execute all associated documents, and take all appropriate actions necessary to carry out the purpose and intent of the resolution.

Attachments: [Attachment 1 - Resolution](#)
[Attachment 2 - Location Map](#)
[Attachment 3 - Notice of Completion](#)
[Attachment 4 - Final Payment Certification](#)

- C.3.** [25-549](#) Adopt a resolution accepting all improvements for the 2025 Annual Pavement Maintenance Project CIP ENG26001 (Diamond Oaks & Crivello Estates area, north of Louise Avenue and east of Cottage Avenue) as complete, authorizing the City Clerk to file the Notice of Completion, and authorizing the City Manager or designee to complete and execute all associated documents, and take all appropriate actions necessary to carry out the purpose and intent of the resolution.

Attachments: [Attachment 1 - Resolution](#)
[Attachment 2 - Notice Of Completion](#)
[Attachment 3 - Final Payment Certification](#)
[Attachment 4 - Location Map](#)

- C.4.** [25-584](#) Approve Amendment No. 4 to the Agreement for Professional Services

with Dewberry, dba Drake Haglan and Associates (C2020-10), extending the Performance Period of the contract to June 30, 2027; increase the not-to-exceed contract limit to \$1,591,318; and authorize the City Manager to sign Amendment No. 4 and take all necessary actions to effectuate the Amendment. This is for Zone 36/39 Storm Drain Improvements Project (CIP 20002) design services.

Attachments: [Attachment 1 - Agreement for Professional Services C2020-10](#)
[Attachment 2 - Amendment No. 1 C2020-10-A1](#)
[Attachment 3 - Amendment No. 2 C2020-10-A2](#)
[Attachment 4 - Amendment No. 3 C2020-10-A3](#)
[Attachment 5 - Amendment No. 4 C2020-10-A4](#)

- C.5. [25-594](#)** Adopt a resolution approving a Grant of Easement Agreement from Bold Manteca LP for a Public Utility Easement at 1199 N. Main Street. This was a Condition of Approval of the Los Robles Apartments (approved as Principio Apartments) development.

Attachments: [Attachment 1 - Resolution](#)
[Attachment 2 - Grant of Easement Agreement](#)
[Attachment 3 - Location Map](#)

- C.6. [25-615](#)** Adopt a resolution approving an additional \$30,000 in project contingency for the Wawona Street (Union Road to Main Street) Bike & Pedestrian Improvement Project CIP 25019 for a total project contingency of \$88,474.58 and authorizing the City Manager or designee to take all appropriate actions necessary to carry out the purpose and intent of the resolution.

Attachments: [Attachment 1 - Resolution](#)
[Attachment 2 - Location Map](#)

- C.7. [25-623](#)** Adopt a resolution accepting Public Improvements for Denali, Unit No. 4 (Tract 4152); approving exoneration of the Performance Bond; approving exoneration of the Labor and Materials Bond six (6) months after the date of acceptance; and approving exoneration of the Warranty Bond twelve (12) months after the date of acceptance.

Attachments: [Attachment 1 - Resolution](#)
[Attachment 2 - Construction Inspector Memorandum](#)
[Attachment 3 - Location Map](#)

Finance:

- C.8. [25-608](#)** Receive and file the Fiscal Year 2023-24 audit report: Single Audit Report

Attachments: [Attachment 1 - Fiscal Year 2023-24 Single Audit Report](#)
[Attachment 2 - Managment Representation Letter](#)
[Attachment 3 - PBC-CAP \(Corrective Action Plan for Current Year Findings\) FY:](#)
[Attachment 4 - PBC-SSPAF \(Summary Schedule of Prior Audit Findings\)](#)

- C.9. [25-616](#)** Adopt a resolution approving the Successor Agency to the Manteca Redevelopment Agency's Recognized Obligation Payment Schedule (ROPS) for the Fiscal Year 2026-27 from July 1, 2026 through June 30, 2027

Attachments: [Attachment 1 - Resolution](#)
[Attachment 2 - FY 2026-27 ROPS](#)

- C.10. [25-621](#)** Approve a five-year professional services agreement with Hinderliter de Llamas and Associates, dba HdL Companies (hereafter "HdL" or "HdL Companies") for Sales and Use Tax Services, Transactions Tax Services, Transient Occupancy Tax Operations Management Services, Short-Term Rental Administrative Services, and Business License Tax and Fees Administration for an amount not-to-exceed \$700,000, and authorize the City Manager or designee to execute the agreement and any associated documents.

Attachments: [Attachment 1 - Professional Services Agreement](#)

Human Resources:

- C.11. [25-602](#)** Approve the updates regarding the intent to amend the City's CalPERS contract to include formal cost-sharing agreements under California Government Code Section 20516(b), through the following: a Side Letter Agreement with the Manteca Police Employees' Association (MPEA), a Side Letter Agreement with the Mid-Manager Association (MMA), adopt a resolution signed by Unrepresented Employees, updates to the Unrepresented Management/Confidential Employees' Unit (CEU) Compensation and Benefit Plan, and updates to the Executive Management Compensation and Benefit Plan.

Attachments: [Attachment 1 - Unrepresented Resolution with Signatures](#)
[Attachment 2 - MPEA Side Letter](#)
[Attachment 3 - MMA Side Letter](#)
[Attachment 4 - Unrepresented Management/Confidential Employees' Unit Com](#)
[Attachment 5 - Unrepresented Executive Management Compensation and Bene](#)

- C.12. [25-619](#)** Approve a Side Letter Agreement with the Operating Engineers' Local Union No. 3 (OE3) Unit to clarify certification incentive pay for Parks Division employees.

Attachments: [Attachment 1 - Side Letter Agreement with OE3](#)

- C.13. [25-620](#)** Adopt a resolution approving the 2026 Part-Time Salary Matrix.

Attachments: [Attachment 1 - Resolution](#)
 [Attachment 2 - Exhibit "A" to Resolution, 2026 Part-Time Salary Matrix](#)

Information Technology and Innovation:

- C.14. [25-627](#)** Approve Amendment No. 1 to the Professional Services Agreement C2025-136 with SDI Presence LLC to increase the compensation amount by \$80,000 for a new total contract amount of \$155,000 and authorize the City Manager or designee to execute the amendment.

Attachments: [Attachment 1 – Original Contract C2025-136.pdf](#)
 [Attachment 2 - Amendment No. 1.pdf](#)

Legislative Services/City Clerk:

- C.15. [25-609](#)** Consider the recommendations and appointments for the 2026 City Council Board, Commission, and Committee appointments.

Attachments: [Attachment 1 - Proposed Roster](#)

- C.16. [25-635](#)** Waive the second reading by substitution of the title and adopt an ordinance of the City Council of the City of Manteca repealing and replacing Title 15.24, Fire Code, and adopting by reference the 2025 Edition of the California Fire Code (California Code of Regulations, Title 24, Part 9, including identified appendices), including adoption of local amendments to the Building Standards Code.

Attachments: [Attachment 1 - Ordinance](#)
 [Attachment 2 - Exhibit A](#)

- C.17. [25-636](#)** Waive the second reading by substitution of the title and adopt an Ordinance repealing Manteca Municipal Code Section 13.16.011 "Industrial Sewer Service Charge for Eckert Cold Storage".

Attachments: [Attachment 1 - Ordinance](#)

- C.18. [25-637](#)** Approve the City Council Special and Regular Meeting Minutes of December 2, 2025.

Attachments: [Attachment 1 – Special Meeting Minutes December 2, 2025](#)
 [Attachment 2 - Regular Meeting Minutes December 2, 2025](#)

D. CITY MANAGER COMMENTS:

E. COUNCIL COMMENTS:

F. ADJOURNMENT:

The next regularly scheduled City Council meeting is January 6, 2026 at 6:00 p.m.

I hereby certify that the agenda for the above stated meeting was posted at a location accessible to members of the public at City Hall, 1001 W. Center Street, Manteca, CA on December 11, 2025 by 6:00 p.m.

/s/ Cassandra Candini-Tilton

CASSANDRA CANDINI-TILTON
DIRECTOR OF LEGISLATIVE SERVICES / CITY CLERK

MEETING DATES:

The City Council meets regularly on the first and third Tuesday of each month; additional meetings may be scheduled as needed.

INFORMATION AVAILABLE FOR CITY COUNCIL MEETINGS:

Information and documents related to items on this agenda are available on the City's website at www.manteca.gov; you may also contact the City Clerk for information by email at mayorcouncilclerk@manteca.gov; by calling (209) 456.8017; or in person at 1001 W. Center St., Ste. G, Manteca. Any documents related to an agenda item that are provided to a majority of the City Council after distribution of the agenda packet are reported by the City Clerk at the meeting under "Supplemental Reports" and are available for public inspection.

CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:

The City of Manteca complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), contact the City Clerk at (209) 456.8017 or email at mayorcouncilclerk@manteca.gov. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. For TTY/ Speech-to-Speech users, dial 7-1-1 for the California Relay Service, for text-to-speech, speech-to-speech, and Spanish-language services 24 hours a day, 7 days a week. In making any request to the City for assistance, please provide advance notice of at least three (3) business days prior to the meeting.

CONDUCT OF CITY COUNCIL MEETINGS:

Meetings are conducted in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Decorum Policy. Members of the public may address the Council at designated times and are expected to conduct themselves with courtesy and respect. Speakers should direct comments to the Mayor and City Councilmembers, not the audience. Speakers are expected to yield the floor when the time limit is identified and comply with the City's Rules of Order. Speaking times are limited to no more than three (3) minutes per person, with the exception of certain hearings and appeals. Consistent with SB 1100 the Mayor and City Councilmembers shall warn an individual that their behavior is disrupting the meeting and their failure to cease their behavior may result in removal. There will be order for the removal of the individual if they do not "promptly" cease their disruptive behavior.

PUBLIC COMMENT (INCLUDING CONSENT ITEMS AND DISCUSSION ITEMS):

The public may directly address the City Council on any subject within the Council's subject matter jurisdiction, including any matter that is not on the agenda. Speaking time is limited to no more than three (3) minutes per person, the Mayor shall then inform the speaker that they have fifteen (15) seconds to wrap up their comment. If the Mayor does not do so, any other member of the City Council and/or City staff present may also make this reminder. If the matter is not on the agenda, or if the matter is a consent item or discussion item, submit a speaker card or request to speak during the Public Comment portion of the meeting. Speaker cards are not required if the speaker otherwise makes a clear and timely request to address the Council, but do promote the efficient and orderly progress of the meeting. Information on Speaker Cards is subject to disclosure under the California Public Records Act. A public comment speaker may only speak once per item. A majority of the City Council (by motion) may elect to increase the time limit by an additional one (1) minute on an item/segment, or decrease the time limit by one (1) minute on an item/segment; provided, however, such a decision must be made by a motion of the City Council prior to the beginning of the segment – i.e., once public comment has begun on an item/segment, the City Council shall not adjust the time limit. All public comment speakers, regardless of whether or not a minute is added to or taken away from the public comment period, shall be afforded the same amount of time to speak. On closed session items, all public comment speakers shall have only three (3) minutes to speak on all items, regardless of the number of items on the closed session agenda.

CONSENT ITEMS:

These items are considered routine and may be approved by a single vote. Only the Mayor or a majority of the City Council may authorize public input after the consent calendar is introduced.

DISCUSSION ITEMS:

Only the Mayor or a majority of the City Council may authorize public input after a discussion item is introduced.

PUBLIC HEARINGS/APPEALS:

During any public hearing or appeal, any person may directly address the City Council. Applicants (or appellants) are allowed five (5) minutes to present testimony at the beginning of the public hearing, and if needed, five (5) minutes to present rebuttal at the end of the public hearing. Upon the request of the applicant/appellant, and approval by motion of the majority of the City Council, the applicant/appellant may receive an additional five (5) minutes of rebuttal time. The City Council may direct questions on such matters to both City staff and the applicant/appellant at any juncture, and without impacting the time limits of the applicant/appellant. All other speakers will be limited to three (3) minutes.

INFORMATIONAL ITEMS:

The Informational Items section of the agenda is a place for City Council and the public to receive general information that does not require action.

CLOSED SESSION:

The City Council is authorized to meet in closed session, without attendance by the public, on limited confidential topics such as pending litigation, real property negotiations, or personnel or labor matters.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000 21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000 15387). For each item that requires a CEQA determination by City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

CHALLENGES TO DECISIONS MADE BY THE CITY COUNCIL:

If a person wishes to file a legal challenge to any decision made by the City Council, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the City Clerk prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi-adjudicative decision made by the City Council is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by City Council must be filed no later than the 90th day following the date on which such decision becomes final.