

DRAFT
REGULAR MEETING MINUTES
FOR THE CITY COUNCIL OF THE CITY OF MANTECA
December 16, 2025

ATTACHMENT 2

CALL TO ORDER: 6:04 p.m.

Roll Call:

Present: Breitenbucher, Halford, Morowit, Lackey, Singh

INVOCATION/FLAG SALUTE:

Invocation and Flag Salute were led by Bayan Ballew, Bahai Faith of Manteca.

AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

City Clerk Cassandra Candini-Tilton announced the following supplemental reports and changes to the Agenda:

- Item C.10. – Updated Attachment 1 – Professional Services Agreement.
- Item C.9. – remove from Agenda as it is a Manteca Successor Agency to the Manteca Redevelopment Agency item and was heard under that body.

ACTION: Moved, seconded (Halford/Lackey) to remove item C.9.from the Agenda.

Motion carried:

AYES: Breitenbucher, Halford, Lackey, Morowit, Singh

NOES: None

DISCLOSURE OF EX PARTE COMMUNICATIONS: None.

A. PRESENTATIONS:

A.1. 25-647 Received a presentation from United Way of San Joaquin County.

United Way of San Joaquin County presented certificates and checks to various non-profits that provided services for the Farm-to-Fork event.

B. PUBLIC COMMENT:

Sudhakar Satti provided public comments regarding educational institutions and school site dedications.

Pawan provided public comments regarding road construction affecting businesses.

Chirag Kathrani provided public comments regarding road construction affecting businesses.

C. CONSENT ITEMS:

ACTION: Moved, seconded (Morowit/Breitenbucher) to approve the Consent Calendar as amended and with items C.8. and C.15. pulled for discussion.

Motion carried:

AYES: Breitenbucher, Halford, Lackey, Morowit, Singh

NOES: None

City Manager:

- C.1. 25-624** **Adopted Resolution R2025-223** and accepted Federal Emergency Solutions Grant (ESG) for the Unsheltered Emergency Center located at 555 Industrial Park Drive in the amount \$11,771; authorized the City Manager to execute grant agreements and all associated documents.

Engineering:

- C.2. 25-515** **Adopted Resolution R2025-224** and accepted all improvements for the Well 29 (located in Yosemite Village Park) 1,2,3-Trichloropropane Treatment Project (CIP 22058) as complete, authorized the City Clerk to file the Notice of Completion, and authorized the City Manager or designee to complete and execute all associated documents, and take all appropriate actions necessary to carry out the purpose and intent of the resolution.
- C.3. 25-549** **Adopted Resolution R2025-225** and accepted all improvements for the 2025 Annual Pavement Maintenance Project CIP ENG26001 (Diamond Oaks & Crivello Estates area, north of Louise Avenue and east of Cottage Avenue) as complete, authorized the City Clerk to file the Notice of Completion, and authorized the City Manager or designee to complete and execute all associated documents, and take all appropriate actions necessary to carry out the purpose and intent of the resolution.
- C.4. 25-584** Approved Amendment No. 4 to the Agreement for Professional Services with Dewberry, dba Drake Haglan and Associates (C2020-10), extending the Performance Period of the contract to June 30, 2027; increased the not-to-exceed contract limit to \$1,591,318; and authorized the City Manager to sign Amendment No. 4 and take all necessary actions to effectuate the Amendment. This is for Zone 36/39 Storm Drain Improvements Project (CIP 20002) design services.
- C.5. 25-594** **Adopted Resolution R2025-226** and approved a Grant of Easement Agreement from Bold Manteca LP for a Public Utility Easement at 1199 N. Main Street. This was a Condition of Approval of the Los Robles

Apartments (approved as Principio Apartments) development.

- C.6. 25-615** **Adopted Resolution R2025-227** and approved an additional \$30,000 in project contingency for the Wawona Street (Union Road to Main Street) Bike & Pedestrian Improvement Project CIP 25019 for a total project contingency of \$88,474.58 and authorized the City Manager or designee to take all appropriate actions necessary to carry out the purpose and intent of the resolution.
- C.7. 25-623** **Adopted Resolution R2025-228** and accepted Public Improvements for Denali, Unit No. 4 (Tract 4152); approved exoneration of the Performance Bond; approved exoneration of the Labor and Materials Bond six (6) months after the date of acceptance; and approved exoneration of the Warranty Bond twelve (12) months after the date of acceptance.

Finance:

- C.8. 25-608** *Pulled for discussion by a member of the public.*
Receive and file the Fiscal Year 2023-24 audit report: Single Audit Report.

Director of Finance Matt Boring provided a brief overview of the agenda item.

Jacob Naven provided public comments on the item.

ACTION: Moved, seconded (Lackey/Morowit) to receive and file the Fiscal Year 2023-24 audit report: Single Audit Report.

Motion carried:

AYES: Breitenbucher, Halford, Lackey, Morowit, Singh
NOES: None

- C.9. 25-616** Adopt a resolution approving the Successor Agency to the Manteca Redevelopment Agency's Recognized Obligation Payment Schedule (ROPS) for the Fiscal Year 2026-27 from July 1, 2026 through June 30, 2027.

ITEM REMOVED from agenda as it pertains to the Manteca Successor Agency to the Manteca Redevelopment Agency and not City Council.

- C.10. 25-621** Approved a five-year professional services agreement with Hinderliter de Llamas and Associates, dba HdL Companies (hereafter "HdL" or "HdL Companies") for Sales and Use Tax Services, Transactions Tax Services, Transient Occupancy Tax Operations Management Services, Short-Term Rental Administrative Services, and Business License Tax and Fees Administration for an amount not-to-exceed \$700,000, and authorized the City Manager or designee to execute the agreement and

any associated documents.

Human Resources:

- C.11. 25-602** Approved the updates regarding the intent to amend the City's CalPERS contract to include formal cost-sharing agreements under California Government Code Section 20516(b), through the following: a Side Letter Agreement with the Manteca Police Employees' Association (MPEA), a Side Letter Agreement with the Mid-Manager Association (MMA), **Adopted Resolution R2025-229** signed by Unrepresented Employees, updated the Unrepresented Management/Confidential Employees' Unit (CEU) Compensation and Benefit Plan, and updated the Executive Management Compensation and Benefit Plan.
- C.12. 25-619** Approved a Side Letter Agreement with the Operating Engineers' Local Union No. 3 (OE3) Unit to clarify certification incentive pay for Parks Division employees.
- C.13. 25-620** **Adopted Resolution R2025-230** and approved the 2026 Part-Time Salary Matrix.

Information Technology and Innovation:

- C.14. 25-627** Approved Amendment No. 1 to the Professional Services Agreement C2025-136 with SDI Presence LLC to increase the compensation amount by \$80,000 for a new total contract amount of \$155,000 and authorized the City Manager or designee to execute the amendment.

Legislative Services/City Clerk:

- C.15. 25-609** Consider the recommendations and appointments for the 2026 City Council Board, Commission, and Committee appointments.

City Clerk Cassandra Candini-Tilton provided a brief overview of the agenda item.

ACTION: Moved, seconded (Singh/Halford) to approve recommendations and appointments for the 2026 City Council Board, Commission, and Committee appointments and include the following revisions: Councilmember Morowit was removed from the San Joaquin Regional Rail Commission, the Ad Hoc Cannabis Committee, and as the voting delegate to the League of California Cities, and was appointed to the Ad Hoc Homeless Resources Committee. Vice Mayor Lackey was appointed to the San Joaquin Regional Rail Commission and the Ad Hoc Cannabis Committee and was removed from the Ad Hoc Homeless Resources Committee. Councilmember Halford was appointed as the voting delegate to the League of California

Cities. The Ad Hoc Board & Commissions Committee was disbanded.

Motion carried:

AYES: Breitenbucher, Halford, Lackey, Morowit, Singh

NOES: None

- C.16. 25-635** Waived the second reading by substitution of the title **Adopted Ordinance O2025-20** of the City Council of the City of Manteca repealing and replacing Title 15.24, Fire Code, and adopting by reference the 2025 Edition of the California Fire Code (California Code of Regulations, Title 24, Part 9, including identified appendices), including adoption of local amendments to the Building Standards Code.
- C.17. 25-636** Waived the second reading by substitution of the title and **Adopted Ordinance O2025-21** repealing Manteca Municipal Code Section 13.16.011 "Industrial Sewer Service Charge for Eckert Cold Storage".
- C.18. 25-637** Approved the City Council Special and Regular Meeting Minutes of December 2, 2025.

D. CITY MANAGER COMMENTS:

City Manager Toni Lundgren provided various updates and announcements. These comments can be heard on the website under the meeting here:

<https://www.manteca.gov/departments/legislative-services-city-clerk/city-council-video>

E. COUNCIL COMMENTS:

Mayor and Council provided various updates and announcements. These comments can be heard on the website under the meeting here:

<https://www.manteca.gov/departments/legislative-services-city-clerk/city-council-video>

F. ADJOURNMENT: Mayor Singh adjourned the meeting at 7:18 p.m. in observance of the senseless mass shooting act that happened at Brown University.

CASSANDRA CANDINI-TILTON
CITY CLERK