

**AGREEMENT FOR PROFESSIONAL SERVICES**

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the **CITY OF MANTECA**, a public body, corporate and politic ("City") and FGL Environmental Inc, ("Consultant").

**RECITALS**

- A. Consultant is specially trained, experienced, and competent to perform the professional services required by this Agreement.
- B. Consultant possesses the skill, experience, ability, background, certification, and knowledge to provide the services described in this Agreement on the terms and conditions specified herein.
- C. City desires to retain Consultant to render the professional services set forth in this Agreement.

**AGREEMENT**

1. Scope of Services. Consultant shall perform the Potable Water Testing services described in the attached Attachment 1 that is incorporated by this reference, and pursuant to the Proposal submitted by Consultant dated **January 30, 2024**, and attached hereto as Attachment 2. Consultant shall provide these services at the time, place, and in the manner specified in Attachment 1, subject to the direction of the City through its staff that may be provided from time to time. Performance of the Potable Water Testing services is sometimes referred to herein as “the Project.”

2. Work Through City Staff. Consultant shall perform its services pursuant to this Agreement solely through City staff. No communications, information or documentations shall be made directly to any applicant to the City without the prior written consent of the City. This shall not apply to the sole request of information or clarification of information by Consultant from the applicant. All requests shall be noted to City in an expeditious manner.

3. Time of Performance. Consultant’s services will commence upon execution of this Agreement and shall be completed in accordance with the Schedule of Activities, attached hereto as Attachment 3. All work shall be completed no later than **April 1, 2027**. Failure to submit work products in accordance with the Schedule of Activities may result in the City withholding progress payments. Repeated failure to complete work products in accordance with the Schedule of Activities may result in a reduction of the total compensation provided for in Section 4 herein.

4. Compensation. Without additional authorization from the City, compensation to be paid to Consultant shall not exceed ONE HUNDRED SIXTY NINE THOUSAND SIX HUNDRED FIFTY DOLLARS (\$169,650). Payment by City under this Agreement shall not be deemed a waiver of any defects, even if those defects were known to the City at the time of payment.

5. Method of Payment. Consultant shall submit monthly billings to City specifying and describing the work performed during the preceding month. Consultant's bills shall include a brief description of the services performed, the date the services were performed, the number of hours expended and by whom, and a description of any reimbursable expenditures. Full payment of each task will only be made at such time as each task is completed.

City shall pay Consultant no later than 30 days after approval of the monthly invoice by City staff. Payments may be delayed by City if Consultant fails to provide services in accordance with the Schedule of Activities, unless the City has provided prior written consent to any delay in the schedule.

6. Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, the term "Extra Work" means any work that is determined by City to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the time of execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without the City's prior written authorization.

7. Termination. This Agreement may be terminated by the City immediately for cause, or by either party without cause upon 15 days' prior written notice of termination. Upon termination, Consultant shall be entitled to compensation for services performed up to the effective date of termination upon submittal of an invoice for same.

8. Ownership of Documents; Confidentiality.

A. All plans, studies, documents, and other writings prepared by and for Consultant, its officers, employees, agents, and subcontractors in the course of implementing this Agreement, except working notes and internal documents, shall become the property of City upon payment to Consultant for such work. City shall have the sole right to use such materials in its discretion without further compensation to Consultant or to any other party. Consultant shall, at Consultant's expense, provide such reports, plans, studies, documents and other writings to City upon written request by City. Consultant shall not be responsible for any unauthorized modification or use of such information for other than its intended purpose.

B. All memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other documents and data, either created by or provided to Consultant in connection with the performance of this Agreement, shall be held confidential by Consultant. These materials shall not, without the City's prior written consent, be used by Consultant for any purposes other than the performance of the services under this Agreement. Nor shall these materials be disclosed to any person or entity not connected with the performance of services under this Agreement. Nothing furnished to Consultant that is otherwise known to Consultant, or is generally known, or has become known to the related profession shall be deemed confidential. Consultant shall not use City's name or insignia, photographs relating to the Project for which Consultant's services are rendered, or any publicity pertaining to the Consultant's services under this Agreement in any magazine, trade paper, newspaper, television or radio production, or other similar medium without the City's prior written consent.

9. Consultant's Books and Records.

A. Consultant shall maintain all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City, for a minimum period of three years, or for any longer period required by law, from the date of final payment to Consultant under this Agreement.

B. Consultant shall maintain all records that document performance under this Agreement for a minimum period of three years, or for any longer period required by law, from the date of termination or completion of this Agreement.

C. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit at any time during regular business hours, upon written request by the City Manager, City Attorney, City Auditor, or a designated representative of any of these officers. Copies of such documents shall be provided to City for inspection at City Hall when it is practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at Consultant's address specified in Section 16 of this Agreement.

D. Where City has reason to believe that records or documents may be lost or discarded due to the dissolution or termination of Consultant's business, City may, by written request, require that custody of the records be given to the City and that the records and documents be maintained in City Hall. Access to these records and documents shall be granted to any party authorized by Consultant, Consultant's representatives, or Consultant's successor-in-interest.

10. Independent Contractor. In the performance of the work and services required by this Agreement, Consultant shall act as and be an independent contractor and not an agent, or employee of the City. Consultant shall obtain no rights to retirement or other benefits that accrue to City's employees, and Consultant expressly waives any claim it may have to any such rights.

11. Interest of Consultant.

A. Consultant represents that neither it nor any employee has any investment or interest in real property, and shall not acquire any such interest, direct or indirect, within the area covered by this Agreement, or any other source of income, interest in real property, or investment that would be affected in any manner or degree by the performance of Consultant's services hereunder. Consultant further represents that, in the performance of its duties hereunder, no person having any such interest shall perform any services under this Agreement.

B. Consultant is not a designated employee within the meaning of the Political Reform Act because Consultant:

- (1) will conduct research and arrive at conclusions with respect to its rendition of information, advice, recommendation, or counsel independent of the control and direction of the City, or of any City official, other than normal Agreement monitoring; and

- (2) possesses no authority with respect to any City decision beyond the rendition of information, advice, recommendation, or counsel. (FPPC Reg. 18700(a)(2).)

12. Professional Ability of Consultant.

A. City is relying upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall therefore provide skilled professional and technical personnel to perform all services under this Agreement. All work performed by Consultant shall be in accordance with applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Consultant's field of expertise.

B. The primary provider of the services required by this Agreement shall be FGL Environmental Inc. A list of other individuals assigned to the Project will be provided to City for its review and approval, and these individuals shall not be replaced without the City's prior written consent.

13. Compliance with Laws. Consultant shall use the customary standard of care in its profession to comply with all applicable federal, state, and local statutes, codes, ordinances, and regulations.

14. Licenses. Consultant represents and warrants to City that it has all licenses, permits, qualifications, insurance, and approvals that are legally required of Consultant to practice its profession. Consultant represents and warrants to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, insurance, and approvals that are legally required of Consultant to practice its profession.

15. Indemnification and Hold Harmless. Consultant agrees to defend, indemnify, and hold harmless the City, its officers, officials, agents, employees, and volunteers, from and against any and all claims, demands, actions, losses, damages, injuries, and liability, direct or indirect (including any and all costs and expenses in connection therewith), arising out of Consultant's performance of this Agreement, or Consultant's failure to comply with any of its obligations contained in this Agreement; excluding, however, any claim arising out of the active negligence or willful misconduct of the City, its officers, agents, employees, or volunteers.

16. Insurance Requirements.

A. Job specific insurance requirements can be found on the attached Attachment 4. Other insurance provisions can be found below:

B. Endorsements. Each general liability and automobile liability insurance policy shall be with insurers possessing an A.M. Best's rating of no less than A:VII and shall be endorsed with language substantially as follows:

- (1) The City, its elected and appointed officers, officials, employees, agents and volunteers are to be covered as additional insureds with

respect to liability arising out of work performed by or on behalf of the Consultant, including materials, parts, or equipment furnished in connection with such work.

- (2) The policy shall be considered primary insurance as respects the City, its elected and appointed officers, officials, employees, agents and volunteers. Any insurance maintained by the City, including any self-insured retention the City may have, shall be considered excess insurance only and shall not contribute with it.
- (3) The insurance shall apply to each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.
- (4) The insurer waives all rights of subrogation against the City, its elected and appointed officers, officials, employees, and agents.
- (5) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected and appointed officers, officials, employees, agents, or volunteers.
- (6) The insurance provided by the policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after 30 days written notice has been received by the City.
- (7) The City will not accept any endorsements that were issued in 2004. Acceptable endorsement forms are CG 20 10 11 85 or both CG 20 10 10 01 and CG 20 37 10 01.

C. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. At the City's option, Consultant shall demonstrate financial capability for payment of those deductibles or self-insured retentions.

D. Certificates of Insurance. Consultant shall provide to City certificates of insurance with original endorsements as evidence of the required insurance coverage. Certificates of insurance shall be filed with the City on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the City at all times during the term of this Agreement.

17. Notices. Any notice required to be given under this Agreement shall be in writing and either served personally or sent prepaid, first class mail. Any such notice shall be addressed to the other party at the address set forth below. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to City:                      City of Manteca  
    1001 W. Center Street  
    Manteca, CA 95337  
    Attention: Public Works Department

If to Consultant: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attention: \_\_\_\_\_

18. Entire Agreement. This Agreement constitutes the complete and exclusive statement of Agreement between the City and Consultant. All prior written and oral communications, including correspondence, drafts, memoranda, and representations, are superseded in their entirety by this Agreement.

19. Amendments. This Agreement may be amended only by a written document executed by both Consultant and City and approved as to form by the City Attorney.

20. Assignment and Subcontracting. The parties recognize that a substantial inducement to City for entering into this Agreement is the professional reputation, experience, and competence of Consultant. Assignments of any or all rights, duties, or obligations of the Consultant under this Agreement will be permitted only with the express written consent of the City. Consultant shall not subcontract any portion of the work to be performed under this Agreement without the written authorization of the City. If City consents to such subcontract, Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Agreement shall create any contractual relationship between City and subcontractor nor shall it create any obligation on the part of the City to pay any monies due to any such subcontractor other than as may be required by law.

21. Waiver. Waiver of any breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach or default of the same or any other provision under this Agreement.

22. Severability. If any provision of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

23. Controlling Law; Venue. This Agreement and all matters relating to it shall be governed by the laws of the State of California, and any legal action relating to this Agreement shall take place in the Superior Court, County of San Joaquin.

24. Litigation Expenses and Attorneys' Fees. If either party to this Agreement commences any legal action against the other party arising out of this Agreement, the prevailing party shall be entitled to recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses, and attorneys' fees.

25. Mediation. The parties agree to make a good faith attempt to resolve any disputes arising out of this Agreement through mediation prior to commencing litigation. The parties shall mutually agree upon the mediator and shall divide the costs of mediation equally. If the parties are unable to agree upon a mediator, the dispute shall be submitted to JAMS/ENDISPUTE ("JAMS") or its successor in interest. JAMS shall provide the parties with the names of five qualified mediators. Each party shall have the option to strike two of the five

mediators selected by JAMS, and thereafter the mediator remaining shall hear the dispute. If the dispute remains unresolved after mediation, either party may commence litigation.

26. Execution. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy has been signed by both parties.

27. Authority to Enter Agreement. Consultant warrants that it has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants to the other that the signatories to this Agreement have the legal power, right, and authority to enter into this Agreement and to bind each party.

28. Prohibited Interests.

A. Consultant warrants that it has not employed or retained any person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has neither paid nor agreed to pay any person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For any breach or violation of this warranty, City shall have the right to rescind this Agreement without liability.

B. For the term of this Agreement, no member, officer, or employee of City, during the period of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

29. Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer, and it shall not discriminate against any subcontractor, employee, or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex, or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

30. Precedence. In case of conflict between Consultant's Proposal/Consultant's attachments and the City's Agreement/City's attachments, the City's Agreement and City's attachments shall take precedence over Consultant's proposal/Consultant's attachments.

This Space Purposely Left Blank

**ATTACHMENT 1**

TO EFFECTUATE THIS AGREEMENT, each of the parties has caused this Agreement to be executed by its duly authorized representative as of the date set forth in the introductory paragraph on page 1 above.

**CITY OF MANTECA:**

**CONSULTANT:**

\_\_\_\_\_  
Toni Lundgren  
City Manager

\_\_\_\_\_  
FGL Environmental Inc.

**ATTEST:**

By:   
(Signature)

\_\_\_\_\_  
Cassandra Candini-Tilton,  
Director of Legislative Services

\_\_\_\_\_  
Glenn Olsen, Marketing Director  
(Type name and title)

**COUNTERSIGNED:**

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Shay Narayan  
Director of Finance

\_\_\_\_\_  
(Type name and title)

**COUNTERSIGNED:**

Address: \_\_\_\_\_

\_\_\_\_\_  
Nancy Bronstein,  
Interim Director of Human Resources

Telephone: \_\_\_\_\_

**APPROVED AS TO FORM:**

L. David Nefouse, City Attorney

By: \_\_\_\_\_  
Daniella Green, Assistant City Attorney

**ATTACHMENT 1**  
**REQUEST FOR PROPOSAL**



REQUEST FOR PROPOSAL  
FOR  
POTABLE WATER TESTING SERVICES  
City of Manteca  
Public Works Department, Water Division

RFP Issue Date: 1/17/2024

**PROPOSALS DUE:**  
**January 31, 2024 by 5:00 PM**

City of Manteca Public Works Department  
1001 W. Center Street  
Manteca, CA. 95337

## REQUEST FOR PROPOSALS FOR POTABLE WATER TESTING FOR THE CITY OF MANTECA

The City of Manteca is seeking quotes for analytical testing services beginning, March 1st, 2024, with a three year term, expiring March 1st, 2027, for Chemical and Radiological testing.

Please send quotes back by **email**, to Eric Davis by 5:00 PM on January 31st, 2024. The email address is edavis@manteca.gov.

Please note the following:

- The estimated annual total on page 2 will be the basis for award.
- Payment will be for actual number of tests performed, the City makes no guarantee as to the number of samples submitted for analysis.
- Billing shall accompany test results.
- Test results shall be in California Department of Drinking Water formatting and shall include Electronic Data Transfer to the State. Completed analysis shall include an Excel spreadsheet of results.
- The number of tests is an estimation. The City makes no guarantee on the number of water samples submitted to the Laboratory, samples are submitted as needed.
- All testing shall conform to EPA and Title 22 Regulations.
- The laboratory shall furnish bottles, ice chests and ice as needed.
- **Delivery** of sample bottles and **Pick-Up** of samples shall be included in the price for constituent testing. Pick up of samples for analysis shall be **in person** by contract lab personnel.
- Quotes with prices that are unbalanced, will be rejected.
- Do not submit a quote unless you will be able to enter into an Agreement with the City and can secure the required Insurance. Appendix A, attached, has a copy of the City's Agreement Form and Insurance requirements. Insurance will only be submitted by the successful lowest bidder.
- All MCL exceedances **require** personal contact as per City of Manteca procedure.

If you have any questions, please call me at (209) 456-8467.

Thank You  
Eric Davis

**CHEMICAL AND RADIOLOGICAL ANALYTICAL TESTING PROPOSAL**

We, the undersigned, declare that we have carefully examined the City of Manteca, Public Works Department's Request for Quotes, and we will provide the required services to complete the scope of work, in accordance with the General Notes on page 3 for the following Estimated Annual Total:

<u>Constituent/Test</u>	<u>Number/Year</u>	<u>Cost/Test</u>	<u>Annual Cost</u>
MCLs Table A*	7	\$ _____	\$ _____
MCLs Table B*	7	\$ _____	\$ _____
Inorganic*	7	\$ _____	\$ _____
Nitrate	7	\$ _____	\$ _____
Nitrite	10	\$ _____	\$ _____
Manganese	10	\$ _____	\$ _____
PFOA / PFOS	20	\$ _____	\$ _____
Vanadium	20	\$ _____	\$ _____
Arsenic	70	\$ _____	\$ _____
VOC's **	8	\$ _____	\$ _____
SOC's **	7	\$ _____	\$ _____
TTHM	33	\$ _____	\$ _____
HAA5	33	\$ _____	\$ _____
DBCP/EDB	18	\$ _____	\$ _____
MTBE	1	\$ _____	\$ _____
ETBE, TAME, TBA	1	\$ _____	\$ _____
Perchlorate	10	\$ _____	\$ _____
123 Trichloropropane	280	\$ _____	\$ _____
Atrazine	8	\$ _____	\$ _____
Simazine	8	\$ _____	\$ _____
Thiobencarb	5	\$ _____	\$ _____
Gross Alpha	12	\$ _____	\$ _____
Uranium	12	\$ _____	\$ _____
Radium 228/226	12	\$ _____	\$ _____
Fe (200.7)	30	\$ _____	\$ _____
Silica	12	\$ _____	\$ _____
PO4 (low Level)	12	\$ _____	\$ _____
<b>Estimated Annual Total</b>			\$ _____

\* Reference Title 22 of California Code of Regulations Section Table 64449-A , 64449-B and Table 64431-A.

\*\* Reference Exhibit A

# ATTACHMENT 1

The individual Constituent/Test listed on Page 2 is intended to encompass all work required to complete the analytical testing process. If an item of work is not specifically mentioned, it shall be assumed to be included in the cost for the Constituent/Test.

The costs quoted on page 2 shall include full compensation for furnishing all materials, labor, tools, equipment, and incidentals necessary to complete the analytical work.

## General Notes:

1. Turn-around time shall be 5 work days for Metals and 1,2,3 TCP analysis. Turn-around time for radiological testing shall be 20 work days. All other testing shall be 10 work days.
2. All testing shall conform to EPA and DDW Title 22 Regulations.
3. Electronic Data Transfer to the DDW, delivery of sample bottles and **in person** pick-up of samples shall be included in the Cost/Test.
4. The laboratory shall furnish all sample bottles, ice chests and ice.
5. Water samples are typically collected the second week of the month, the samples are ready for pick-up by 12 noon and shall be picked up at 230 Oak St., Manteca Ca 95337. Bottles are usually ordered two weeks in advance and will be delivered to 230 Oak St., Manteca Ca.

Quote submitted by:

---

Company Name

---

State Certification Number

---

Address

---

Telephone Number

---

Print Name

---

Signature

---

Date

**EXHIBIT A****City of Manteca REG. VOC list**

1,1,1-TRICHLOROETHANE  
1,1,2,2-TETRACHLOROETHANE  
1,1,2-TRICHLOROETHANE  
1,1-DICHLOROETHANE  
1,1-DICHLOROETHYLENE  
1,2,4-TRICHLOROBENZENE  
O-DICHLOROBENZENE  
1,2-DICHLOROETHANE  
1,2-DICHLOROPROPANE  
1,3-DICHLOROPROPENE  
P-DICHLOROBENZENE  
BENZENE  
CARBON TETRACHLORIDE  
CIS-1,2-DICHLOROETHYLENE  
DICHLOROMETHANE  
ETHYLBENZENE  
METHYL TERT-BUTYL ETHER  
CHLOROBENZENE  
STYRENE  
TETRACHLOROETHYLENE  
TOLUENE  
TRANS-1,2-DICHLOROETHYLENE  
TRICHLOROETHYLENE  
TRICHLOROFLUOROMETHANE  
TRICHLOROTRIFLUOROETHANE  
VINYL CHLORIDE

**City of Manteca SOC list**

2,4-D  
2,4,5-TP (Silvex)  
Alachlor  
Atrazine  
Benzo[a]pyrene  
Carbofuran  
Chlordane  
Dalapon  
Dibromochloropropane (DBCP)  
Di(2-ethylhexyl) adipate  
Di(2-ethylhexyl) phthalate  
Dinoseb  
Dioxin (2,3,7,8-TCDD)  
Diquat  
Endothall  
Endrin  
Ethylene Dibromide (EDB)  
Glyphosate  
Heptachlor  
Heptachlor epoxide  
Hexachlorobenzene  
Hexachlorocyclopentadiene  
Lindane (gamma-BHC)  
Methoxychlor  
Oxamyl (Vydate)  
Pentachlorophenol  
Picloram  
Polychlorinated Biphenyls (PCBs)  
Simazine  
Toxaphene

Appendix A

**GENERAL SERVICE AGREEMENT**

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the **CITY OF MANTECA**, a public body, corporate and politic ("City") and \_\_\_\_\_, a \_\_\_\_\_ corporation ("Consultant").

**RECITALS**

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- B. **Consultant** possesses the skill, experience, ability, background, certification, and knowledge to provide the services described in this Agreement on the terms and conditions specified herein.
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B. All memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other documents and data, either created by or provided to **Consultant** in connection with the performance of this Agreement, shall be held confidential by **Consultant**. These materials shall not, without the City's prior written consent, be used by **Consultant** for any purposes other than the performance of the services under this Agreement. Nor shall these materials be disclosed to any person or entity not connected with the performance of services under this Agreement. Nothing furnished to **Consultant** that is otherwise known to **Consultant**, or is generally known, or has become known to the related profession shall be deemed confidential. **Consultant** shall not use City's name or insignia, photographs relating to the Project for which **Consultant's** services are rendered, or any publicity pertaining to the **Consultant's** services under this Agreement in any magazine, trade paper, newspaper, television or radio production, or other similar medium without the City's prior written consent.

9. Consultant's Books and Records.

A. **Consultant** shall maintain all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City, for a minimum period of three years, or for any longer period required by law, from the date of final payment to **Consultant** under this Agreement.

B. **Consultant** shall maintain all records that document performance under this Agreement for a minimum period of three years, or for any longer period required by law, from the date of termination or completion of this Agreement.

C. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit at any time during regular business hours, upon written request by the City Manager, City Attorney, City Auditor, or a designated representative of any of these officers. Copies of such documents shall be provided to City for inspection at City Hall when it is practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at **Consultant's** address specified in Section 16 of this Agreement.

D. Where City has reason to believe that records or documents may be lost or discarded due to the dissolution or termination of **Consultant's** business, City may, by written request, require that custody of the records be given to the City and that the records and documents be maintained in City Hall. Access to these records and documents shall be granted to any party authorized by **Consultant, Consultant's** representatives, or **Consultant's** successor-in-interest.

10. Independent Contractor. In the performance of the work and services required by this Agreement, **Consultant** shall act as and be an independent contractor and not an agent, or employee of the City. **Consultant** shall obtain no rights to retirement or other benefits that accrue to City's employees, and **Consultant** expressly waives any claim it may have to any such rights.

11. Interest of **Consultant**.

A. **Consultant** represents that neither it nor any employee has any investment or interest in real property, and shall not acquire any such interest, direct or indirect, within the area covered by this Agreement, or any other source of income, interest in real property, or investment that would be affected in any manner or degree by the performance of **Consultant's** services hereunder. **Consultant** further represents that, in the performance of its duties hereunder; no person having any such interest shall perform any services under this Agreement.

B. **Consultant** is not a designated employee within the meaning of the Political Reform Act because **Consultant:**

- (1) will conduct research and arrive at conclusions with respect to its rendition of information, advice, recommendation, or counsel independent of the control and direction of the City, or of any City official, other than normal Agreement monitoring; and

- (2) possesses no authority with respect to any City decision beyond the rendition of information, advice, recommendation, or counsel. (FPPC Reg. 18700(a)(2).)

12. Professional Ability of Consultant.

A. City is relying upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall therefore provide skilled professional and technical personnel to perform all services under this Agreement. All work performed by Consultant shall be in accordance with applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Consultant's field of expertise.

B. The primary provider of the services required by this Agreement shall be \_\_\_\_\_. A list of other individuals assigned to the Project will be provided to City for its review and approval, and these individuals shall not be replaced without the City's prior written consent.

13. Compliance with Laws. Consultant shall use the customary standard of care in its profession to comply with all applicable federal, state, and local statutes, codes, ordinances, and regulations.

14. Licenses. Consultant represents and warrants to City that it has all licenses, permits, qualifications, insurance, and approvals that are legally required of Consultant to practice its profession. Consultant represents and warrants to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, insurance, and approvals that are legally required of Consultant to practice its profession.

15. Indemnification and Hold Harmless. Consultant agrees to defend, indemnify, and hold harmless the City, its officers, officials, agents, employees, and volunteers, from and against any and all claims, demands, actions, losses, damages, injuries, and liability, direct or indirect (including any and all costs and expenses in connection therewith), arising out of Consultant's performance of this Agreement, or Consultant's failure to comply with any of its obligations contained in this Agreement; excluding, however, any claim arising out of the active negligence or willful misconduct of the City, its officers, agents, employees, or volunteers.

16. Insurance Requirements.

A. Job specific insurance requirements can be found on the attached Attachment 4. Other insurance provisions can be found below:

B. Endorsements. Each general liability and automobile liability insurance policy shall be with insurers possessing an A.M. Best's rating of no less than A:VII and shall be endorsed with language substantially as follows:

- (1) The City, its elected and appointed officers, officials, employees, agents and volunteers are to be covered as additional insureds with respect to liability arising out of work performed by or on behalf of

the Consultant, including materials, parts, or equipment furnished in connection with such work.

- (2) The policy shall be considered primary insurance as respects the City, its elected and appointed officers, officials, employees, agents and volunteers. Any insurance maintained by the City, including any self-insured retention the City may have, shall be considered excess insurance only and shall not contribute with it.
- (3) The insurance shall apply to each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.
- (4) The insurer waives all rights of subrogation against the City, its elected and appointed officers, officials, employees, and agents.
- (5) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected and appointed officers, officials, employees, agents, or volunteers.
- (6) The insurance provided by the policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after 30 days written notice has been received by the City.
- (7) The City will not accept any endorsements that were issued in 2004. Acceptable endorsement forms are CG 20 10 11 85 or both CG 20 10 10 01 and CG 20 37 10 01.

C. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. At the City's option, **Consultant** shall demonstrate financial capability for payment of those deductibles or self-insured retentions.

D. Certificates of Insurance. **Consultant** shall provide to City certificates of insurance with original endorsements as evidence of the required insurance coverage. Certificates of insurance shall be filed with the City on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the City at all times during the term of this Agreement.

17. Notices. Any notice required to be given under this Agreement shall be in writing and either served personally or sent prepaid, first class mail. Any such notice shall be addressed to the other party at the address set forth below. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to City:                      City of Manteca  
   1001 W. Center Street  
   Manteca, CA 95337  
   Attention: \_\_\_\_\_

If to **Consultant**: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attention: \_\_\_\_\_

18. Entire Agreement. This Agreement constitutes the complete and exclusive statement of Agreement between the City and **Consultant**. All prior written and oral communications, including correspondence, drafts, memoranda, and representations, are superseded in their entirety by this Agreement.

19. Amendments. This Agreement may be amended only by a written document executed by both Consultant and City and approved as to form by the City Attorney.

20. Assignment and Subcontracting. The parties recognize that a substantial inducement to City for entering into this Agreement is the professional reputation, experience, and competence of **Consultant**. Assignments of any or all rights, duties, or obligations of the **Consultant** under this Agreement will be permitted only with the express written consent of the City. **Consultant** shall not subcontract any portion of the work to be performed under this Agreement without the written authorization of the City. If City consents to such subcontract, **Consultant** shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Agreement shall create any contractual relationship between City and subcontractor nor shall it create any obligation on the part of the City to pay any monies due to any such subcontractor other than as may be required by law.

21. Waiver. Waiver of any breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach or default of the same or any other provision under this Agreement.

22. Severability. If any provision of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

23. Controlling Law; Venue. This Agreement and all matters relating to it shall be governed by the laws of the State of California, and any legal action relating to this Agreement shall take place in the Superior Court, County of San Joaquin.

24. Litigation Expenses and Attorneys' Fees. If either party to this Agreement commences any legal action against the other party arising out of this Agreement, the prevailing party shall be entitled to recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses, and attorneys' fees.

25. Mediation. The parties agree to make a good faith attempt to resolve any disputes arising out of this Agreement through mediation prior to commencing litigation. The parties shall mutually agree upon the mediator and shall divide the costs of mediation equally. If the parties are unable to agree upon a mediator, the dispute shall be submitted to JAMS/ENDISPUTE ("JAMS") or its successor in interest. JAMS shall provide the parties with the names of five qualified mediators. Each party shall have the option to strike two of the five

mediators selected by JAMS, and thereafter the mediator remaining shall hear the dispute. If the dispute remains unresolved after mediation, either party may commence litigation.

26. Execution. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy has been signed by both parties.

27. Authority to Enter Agreement. **Consultant** warrants that it has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants to the other that the signatories to this Agreement have the legal power, right, and authority to enter into this Agreement and to bind each party.

28. Prohibited Interests.

A. **Consultant** warrants that it has not employed or retained any person, other than a bona fide employee working solely for **Consultant**, to solicit or secure this Agreement. Further, **Consultant** warrants that it has neither paid nor agreed to pay any person, other than a bona fide employee working solely for **Consultant**, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For any breach or violation of this warranty, City shall have the right to rescind this Agreement without liability.

B. For the term of this Agreement, no member, officer, or employee of City, during the period of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

29. Equal Opportunity Employment. **Consultant** represents that it is an equal opportunity employer, and it shall not discriminate against any subcontractor, employee, or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex, or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

30. Precedence. In case of conflict between **Consultant's** Proposal/**Consultant's** attachments and the City's Agreement/City's attachments, the City's Agreement and City's attachments shall take precedence over **Consultant's** proposal/**Consultant's** attachments.

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**ATTACHMENT 1**

TO EFFECTUATE THIS AGREEMENT, each of the parties has caused this Agreement to be executed by its duly authorized representative as of the date set forth in the introductory paragraph on page 1 above.

**CITY OF MANTECA:**

**CONSULTANT:**

\_\_\_\_\_  
Toni Lundgren  
City Manager

\_\_\_\_\_  
*(Type name of Consultant/form of organization)\**

**ATTEST:**

By: \_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
Cassandra Candini-Tilton,  
Director of Legislative Services

\_\_\_\_\_  
*(Type name and title)*

**COUNTERSIGNED:**

By: \_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
Shay Narayan  
Director of Finance

\_\_\_\_\_  
*(Type name and title)*

**COUNTERSIGNED:**

Address: \_\_\_\_\_

\_\_\_\_\_  
Nancy Bronstein,  
Interim Director of Human Resources

\_\_\_\_\_  
Telephone: \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Daniella Green,  
Assistant City Attorney

**ATTACHMENT 2**  
CONSULTANT'S PROPOSAL

January 30, 2024

**COVER LETTER**

**To: Mr. Eric Davis**  
**City of Manteca Public Works Dept.**  
 1001 W. Center Street  
 Manteca, CA. 95337

**From: Mr. Glenn Olsen**  
**FGL Environmental / Fruit Growers Laboratory**  
 2500 Stagecoach Drive | 853 Corporation Street  
 Stockton, CA 95215 | Santa Paula, CA 93060

**REQUEST FOR PROPOSALS FOR POTABLE WATER TESTING**

Mr. Davis,

Thank you for the opportunity to submit this response to the potable water RFP for the City of Manteca. FGL will support this work from our Stockton lab location approximately 15 minutes away. It will be our staff from Stockton that will provide in-person delivery of sampling supplies and pick up of samples; not a random courier, but a trained FGL field technician. These services are encompassed in the unit prices.

All our analyses will adhere to EPA or Title 22 regulations and the reports will be uploaded, as required, to the State of CA, CLIP portal. Should there be any MCL exceedances; FGL will personally and promptly contact the City of Manteca. FGL acknowledges the turn-around times stated in this RFP: (5) working days for Metals and TCP, (20) for radiological and (10) for all others.

The pricing provided is valid for the 3-year term of the contract. MCL Tables A & B have referenced the Title 22 CCR and Exhibit A, provided with this RFP.

If you have any questions regarding this proposal submission, please feel free to contact me. We look forward to being of service.

Kind Regards,



Glenn Olsen  
 Marketing Director  
 FGL Environmental  
 (805) 392-2054 | glenno@fglinc.com

# ATTACHMENT 1

The individual Constituent/Test listed on Page 2 is intended to encompass all work required to complete the analytical testing process. If an item of work is not specifically mentioned, it shall be assumed to be included in the cost for the Constituent/Test.

The costs quoted on page 2 shall include full compensation for furnishing all materials, labor, tools, equipment, and incidentals necessary to complete the analytical work.

## General Notes:

1. Turn-around time shall be 5 work days for Metals and 1,2,3 TCP analysis. Turn-around time for radiological testing shall be 20 work days. All other testing shall be 10 work days.
2. All testing shall conform to EPA and DDW Title 22 Regulations.
3. Electronic Data Transfer to the DDW, delivery of sample bottles and **in person** pick-up of samples shall be included in the Cost/Test.
4. The laboratory shall furnish all sample bottles, ice chests and ice.
5. Water samples are typically collected the second week of the month, the samples are ready for pick-up by 12 noon and shall be picked up at 230 Oak St., Manteca Ca 95337. Bottles are usually ordered two weeks in advance and will be delivered to 230 Oak St., Manteca Ca.

Quote submitted by:

Fruit Growers Laboratory, Inc. dba FGL Environmental  
Company Name

CA ELAP 1563 & 1573  
State Certification Number

2500 Stagecoach Rd., Stockton, CA 95215  
Address

Main Lab: (805) 392-2000 / Stockton Lab: (209) 942-0182  
Telephone Number

Glenn Olsen  
Print Name

  
Signature

January 30, 2024  
Date

Submitted by FGL Environmental, Jan-30-2024

**CHEMICAL AND RADIOLOGICAL ANALYTICAL TESTING PROPOSAL**

We, the undersigned, declare that we have carefully examined the City of Manteca, Public Works Department's Request for Quotes, and we will provide the required services to complete the scope of work, in accordance with the General Notes on page 3 for the following Estimated Annual Total:

<u>Constituent/Test</u>	<u>Number/Year</u>	<u>Cost/Test</u>	<u>Annual Cost</u>
MCLs Table A*	7	\$ 733	\$ 5,131
MCLs Table B*	7	\$ 1200	\$ 8,400
Inorganic*	7	\$ 458	\$ 3,206
Nitrate	7	\$ 18	\$ 126
Nitrite	10	\$ 18	\$ 180
Manganese	10	\$ 14	\$ 140
PFOA / PFOS (EPA 533)	20	\$ 268	\$ 5,360
Vanadium	20	\$ 14	\$ 280
Arsenic	70	\$ 14	\$ 980
VOC's **	8	\$ 115	\$ 920
SOC's **	7	\$ 1085	\$ 7,595
TTHM	33	\$ 45	\$ 1,485
HAA5	33	\$ 89	\$ 2,937
DBCP/EDB	18	\$ 55	\$ 990
MTBE	1	\$ 85	\$ 85
ETBE, TAME, TBA	1	\$ 115	\$ 115
Perchlorate	10	\$ 48	\$ 480
123 Trichloropropane	280	\$ 50	\$ 14,000
Atrazine	8	\$ 25	\$ 200
Simazine	8	\$ 25	\$ 200
Thiobencarb	5	\$ 100	\$ 500
Gross Alpha	12	\$ 35	\$ 420
Uranium	12	\$ 18	\$ 216
Radium 228/226	12	\$ 150	\$ 1800
Fe (200.7)	30	\$ 14	\$ 420
Silica	12	\$ 14	\$ 168
PO4 (low Level)	12	\$ 18	\$ 216
<b>Estimated Annual Total</b>			<b>\$ 56,550.00</b>

\* Reference Title 22 of California Code of Regulations Section Table 64449-A , 64449-B and Table 64431-A.

\*\* Reference Exhibit A

**ATTACHMENT 3**

**SCHEDULE OF ACTIVITIES**

Water samples are typically collected on the second week of the month, the samples are ready for pick-up by 12 noon and shall be picked up at 230 Oak Street, Manteca, CA. Bottles are typically ordered two weeks in advance and will be delivered to 230 Oak Street, Manteca, CA 95337.