

RESOLUTION R20XX-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANTECA, STATE OF CALIFORNIA, AWARDING A PROFESSIONAL SERVICES AGREEMENT TO HUNT & SONS, LLC FOR FUEL PROCUREMENT AND DELIVERY SERVICES FOR AN ANNUAL EXPENDITURE OF APPROXIMATELY OF \$319,700 WITH A NOT-TO-EXCEED TOTAL OF \$960,000 OVER A THREE (3) YEAR PERIOD, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT, EXTENSIONS, AMENDMENTS, AND ASSOCIATED DOCUMENTS IN ACCORDANCE WITH THE CITY'S PURCHASING POLICY

WHEREAS, the City of Manteca requires reliable fuel procurement and delivery services to support the operation of City vehicles and equipment utilized across all departments; and

WHEREAS, fuel services are essential to maintaining uninterrupted municipal operations and emergency response capabilities; and

WHEREAS, the City released a Request for Proposals (RFP) for fuel procurement and delivery services in accordance with the City of Manteca Purchasing Policy; and

WHEREAS, the procurement process included evaluation criteria focused on vendor qualifications, experience, pricing structure, service capabilities, responsiveness, and ability to meet the City's operational needs; and

WHEREAS, the procurement schedule was as follows:

- RFP Issued – March 16, 2026
- Proposal Submission Deadline – April 14, 2026
- Staff Review Committee Evaluation – April 30, 2026
- Notice of Intent to Award/Contract Documents Issued – May 4, 2026
- Contract Work to Begin – July 1, 2026; and

WHEREAS, following the evaluation process, staff determined that Hunt & Sons, LLC submitted the proposal that best met the City's requirements and provided the best overall value; and

WHEREAS, the proposed agreement provides for an annual expenditure of approximately \$319,700, with a total not-to-exceed contract amount of \$960,000 over the initial three-year term, with two optional one-year extensions; and

WHEREAS, sufficient funding for the agreement is included in the proposed Fiscal Year 2026/27 budgets within the General Fund (Fund 100), Transit Fund (Fund 610), and Sewer Fund (Fund 640); and

WHEREAS, authorizing the City Manager to execute associated extensions, amendments, and related documents consistent with the City's Purchasing Policy will provide administrative efficiency and flexibility in managing the agreement.

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Manteca, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council's adoption of this Resolution.
2. Formally award the contract Hunt & Sons, LLC for fuel procurement and delivery services for a total not-to-exceed contract amount of \$960,000 over a three (3) year period.
3. The City Council hereby authorizes the City Manager or their designee to execute all associated documents and take all appropriate actions necessary to carry out the purpose and intent of the resolution
4. This Resolution shall take effect immediately upon adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Manteca at a public meeting of said City Council held on the ___ day of _____, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MAYOR: _____
GARY SINGH
Mayor

ATTEST: _____
CASSANDRA CANDINI-TILTON
City Clerk