

**CONTRACT FOR SERVICES**

THIS AGREEMENT ("Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between the CITY OF MANTECA, a municipal corporation of the State of California (hereinafter referred to as "CITY"), and

Hunt & Sons LLC  
Consultant

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5725 Alder Ave	Sacramento	Ca	95328
MAILING ADDRESS	CITY	STATE	ZIP

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CONSULTANT’S STATE LICENSE CLASSIFICATION & NUMBER (if required) hereinafter referred to as “Consultant”.

WITNESSETH:

A. WHEREAS, CITY desires to enter into this Agreement for services for procurement and delivery of city wide fuel

B. WHEREAS, CITY desires to retain CONSULTANT to provide these services by reason of its qualifications, applicable license(s), and experience for performing such services, and CONSULTANT has offered to provide the required services on the terms and in the manner set forth herein.

NOW, THEREFORE, in consideration of their mutual covenants, the parties hereto agree as follows:

**AGREEMENT**

**1. SCOPE OF SERVICES:**

A. Consultant shall do all work, attend all meetings, produce all reports and carry out all activities necessary to completion of the services described in **Exhibit “A”**. This Contract and its exhibits shall be known as the “Contract Documents.” Terms set forth in any Contract Document shall be deemed to be incorporated in all Contract Documents as if set forth in full therein. In the event of conflict between terms contained in these Contract Documents, the more specific term shall control. If any portion of the Contract Documents shall be in conflict with any other portion, provisions contained in the Contract shall govern over conflicting provisions contained in the exhibits to the Contract. To eliminate doubt, in the case of conflict between Consultant's proposal or Consultant's attachments and the City's Contract and

attachments, the City's Contract and attachments shall take precedence over Consultant's proposal and attachments.

B. Consultant enters into this Contract as an independent contractor and not as an employee of the City. The Consultant shall have no power or authority by this Contract to bind the City in any respect. Nothing in this Contract shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Consultant are employees, agents, contractors or subcontractors of the Consultant and not of the City. The City shall not be obligated in any way to pay any wage claims or other claims made against Consultant by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Contract.

C. The Consultant agrees it has satisfied itself by its own investigation and research regarding the conditions affecting the work to be done and labor and materials needed, and that its decision to execute this Contract is based on such independent investigation and research.

## **2. TERM OF CONTRACT**

A. The services of Consultant are to commence upon execution of this Agreement and shall be completed and this Contract terminated on Sunday, July 1, 2029, unless otherwise extended in writing by the mutual agreement of both parties.

B. The City Manager or his or her designee may, by written instrument signed by the Parties, extend the duration of this Contract in the manner provided in Section 5, provided that the extension does not require the payment of compensation in excess of the maximum compensation set forth in Section 3, Compensation.

## **3. COMPENSATION:**

A. The Consultant shall be paid in accordance to the attached Payment Schedule in **Exhibit "C"**. Consultant charges separately for certain costs incurred in the representation, as well as for any disbursements to third parties made on City's behalf. Such costs and disbursements include, for example, the following: mileage (at the IRS rate in effect at the time the travel occurs), overnight delivery and messenger services. Consultant shall be reimbursed for expenses related to travel, for example (flights, hotels, meals). However, Consultant shall not make travel arrangements or incur costs on behalf of City without prior written authorization to incur said expenses and in no event shall total compensation under this Contract exceed Nine Hundred Sixty Thousand Dollars and Zero Cents (\$960,000.00) without City's prior written approval.

B. Said amount shall be paid upon submittal of monthly billings showing completion of the tasks that month. Consultant shall furnish City with invoices for all expenses as well as for all materials authorized by this Contract. The invoices shall be submitted with the monthly billings.

C. If the work is halted at the request of the City, compensation shall be based upon the proportion that the work performed bears to the total work required by this Contract, subject to Section 4.

## **4. TERMINATION:**

A. This Contract may be terminated by either party, provided that the other party is given not less than thirty (30) calendar days' written notice (delivered by registered mail) of intent to terminate.

B. The City may temporarily suspend this Contract, at no additional cost to City, provided that the Consultant is given written notice (delivered by certified mail, return receipt requested) of temporary suspension. If City gives such notice of temporary suspension, Consultant shall immediately suspend its activities under this Contract.

C. Notwithstanding any provisions of this Contract, Consultant shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Contract by Consultant, and the City may withhold any payments due to Consultant until such time as the exact amount of damages, if any, due the City from Consultant is determined.

D. In the event of termination, the Consultant shall be compensated as provided for in this Contract, except as provided in Section 4C. Upon termination, the City shall be entitled to all work, including but not limited to, appraisals, inventories, studies, analyses, drawings and data estimates performed to that date in accordance with Section 7 hereof.

**5. AMENDMENTS, CHANGES OR MODIFICATIONS:**

Amendments, changes or modifications in the terms of this Contract may be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

**6. EXTENSIONS OF TIME:**

Consultant may, for good cause, request extensions of time to perform the services required hereunder. Such extensions shall be authorized in advance by the City in writing and shall be incorporated in written amendments to this Contract in the manner provided in Section 5.

**7. PROPERTY OF CITY:**

A. It is mutually agreed that all materials prepared by the Consultant under this Contract shall become the property of the City, and the Consultant shall have no property right therein whatsoever. Immediately upon termination, the City shall be entitled to, and the Consultant shall deliver to the City, all data, drawings, specifications, reports, estimates, summaries and other such materials as may have been prepared or accumulated to date by the Consultant in performing this Contract which is not Consultant's privileged information, as defined by law, or Consultant's personnel information, along with all other property belonging exclusively to the City which is in the Consultant's possession.

B. Additionally, it is agreed that the parties intend this to be a contract for services and each considers the products and results of the services to be rendered by Consultant hereunder (the "Work") to be a work made for hire. Consultant acknowledges and agrees that the Work (and all rights therein, including, without limitation, copyright) belongs to and shall be the sole and exclusive property of the City.

**8. COMPLIANCE WITH ALL LAWS:**

A. Consultant shall comply with all applicable laws, ordinances, and codes of federal, State and local governments, and shall commit no trespass on any public or private property in performing any of the work authorized by this Contract. It shall be City's responsibility to obtain all rights of way and easements to enable Consultant to perform its services hereunder. Consultant shall assist City in providing the same.

B. Consultant warrants to the City that it is licensed by all applicable governmental bodies to perform this Contract and will remain so licensed throughout the progress of the Work, and that it has, and will have, throughout the progress of the Work, the necessary experience, skill and financial resources to enable it to perform this Contract.

**9. WARRANTIES AND RESPONSIBILITIES - CONSULTANT:**

A. Consultant agrees and represents that it is qualified to properly provide the services set forth in **Exhibit "A"** in a manner which is consistent with the generally accepted standards of Consultant's profession.

B. Consultant agrees and represents that the work performed under this Contract shall be in accordance with applicable federal, State and local law in accordance with Section 17A hereof.

C. Consultant shall designate a project manager who at all times shall represent the Consultant before the City on all matters relating to this Contract. The project manager shall continue in such capacity unless and until he or she is removed at the request of the City, is no longer employed by Consultant, or is replaced with the written approval of the City, which approval shall not be unreasonably withheld.

D. Consultant shall provide corrective services without charge to the City for services which fail to meet the above professional and legal standards and which are reported to Consultant in writing within sixty (60) days of discovery. Should Consultant fail or refuse to perform promptly its obligations, the City may render or undertake performance thereof and the Consultant shall be liable for any expenses thereby incurred.

**10. SUBCONTRACTING:**

None of the services covered by this Contract shall be subcontracted without the prior written consent of the City, which will not be unreasonably withheld. Consultant shall be as fully responsible to the City for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly employed by them, as it is for the negligent acts and omissions of persons directly employed by Consultant.

**11. ASSIGNABILITY:**

Consultant shall not assign or transfer any interest in this Contract whether by assignment or novation, without the prior written consent of the City which will not be unreasonably withheld. However, claims for money due or to become due Consultant from the City under this Contract may be assigned to a financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer whether voluntary or involuntary shall be furnished promptly to the City.

**12. INTEREST IN CONTRACT:**

Consultant covenants that neither it, nor any of its employees, agents, contractors, subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Contract, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Consultant shall make all disclosures required by the City's conflict of interest code in accordance with the category designated by the City, unless the City Manager determines in writing that Consultant's duties are more limited in scope than is warranted by the category designated by the City code and that a narrower disclosure category should apply. Consultant also agrees to make disclosure in compliance with the City conflict of interest code if, at any time after the execution of this Contract, City determines and notifies Consultant in writing that Consultant's duties under this Contract warrant greater disclosure by Consultant than was originally contemplated. Consultant shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the City.

**13. MATERIALS CONFIDENTIAL:**

All of the materials prepared or assembled by Consultant pursuant to performance of this Contract are confidential and Consultant agrees that they shall not be made available to any individual or organization without the prior written approval of the City, except by court order.

**14. LIABILITY OF CONSULTANT-NEGLIGENCE:**

Consultant shall be responsible for performing the work under this Contract in a manner which is consistent with the generally-accepted standards of the Consultant's profession and shall be liable for its own negligence and the negligent acts of its employees, agents, contractors and subcontractors. The City shall have no right of control over the manner in which the work is to be done but only as to its outcome, and shall not be charged with the responsibility of preventing risk to Consultant or its employees, agents, contractors or subcontractors.

**15. INDEMNITY AND LITIGATION COSTS:**

To the fullest extent permitted by law, Consultant shall indemnify, defend, and hold harmless the City, its officers, officials, agents, and employees against all claims, damages, demands, liability, costs, losses and expenses, including without limitation court costs and reasonable attorneys' fees, arising from Consultant's negligent acts or negligent failure to act, errors, omissions or willful misconduct incident to the performance of this Contract except such loss or damage caused solely by the active negligence, sole negligence, or willful misconduct of the City. The provisions of this paragraph shall survive termination or suspension of this Contract.

**16. CONSULTANT TO PROVIDE INSURANCE:**

A. Consultant shall not commence any work before obtaining, and shall maintain in force at all times during the duration and performance of this Contract, the policies of insurance specified in this Section. Such insurance must have the approval of the City as to limit, form, and amount, and shall be placed with insurers with a current A.M. Best's rating of no less than A VII (an NR rating is acceptable for Worker's Compensation insurance written with the State Compensation Insurance Fund of California).

B. Prior to execution of this Contract and prior to commencement of any work, the Consultant shall furnish the City with certificates of insurance and copies of endorsements

providing evidence of coverage for all policies required by the Contract. The Consultant and its contractors and subcontractors shall, at their expense, maintain in effect at all times during the performance of work under the Contract not less than the following coverage and limits of insurance, which shall be maintained with insurers and under forms of policy satisfactory to the City. The maintenance by Consultant and its contractors and subcontractors of the following coverage and limits of insurance is a material element of this Contract. The failure of Consultant or of any of its contractors or subcontractors to maintain or renew coverage or to provide evidence of renewal may be treated by the City as a material breach of this Contract. Approval of the insurance by the City shall not relieve or decrease any liability of Consultant.

1. Commercial General Liability Insurance.

a. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than two million dollars (\$2,000,000) per occurrence and four million dollars (\$4,000,000) minimum limit for general aggregate for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Consultant's general liability policies shall be primary and shall not seek contribution from the City's coverage, and be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that City and its officers, officials, employees, and agents shall be additional insureds under such policies. For construction projects, an endorsement providing completed operations coverage for the additional insured, ISO form CG 20 37 (or equivalent), is also required.

b. Any failure to comply with reporting provisions of the policies by Consultant shall not affect coverage provided the City.

c. Coverage shall state that Consultant insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

d. Coverage shall contain a waiver of subrogation in favor of the City.

2. *Automobile Liability.* If the vehicles are brought onto city facilities, covering any auto, or of Contractor has no owned autos, hired, and non-owned autos, the Contractor shall maintain automobile liability with limits no less than one million dollars (\$1,000,000) minimum limit per accident for bodily injury and property damage.

3. *Workers' Compensation and Employers' Liability.* Consultant shall maintain Workers' Compensation Insurance and Employer's Liability Insurance with limits of at least one million dollars (\$1,000,000). Consultant shall submit to City, along with the certificate of insurance, a waiver of subrogation endorsement in favor of City, its officers, agents, employees, and volunteers.

4. *Professional Liability.* Consultant shall maintain professional liability insurance that insures against professional errors and omissions that may be made in performing the Services to be rendered in connection with this Agreement, in the minimum amount of two million dollars (\$2,000,000) per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement,

and Contractor agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

5. All Coverages.

a. Each insurance policy required by this Agreement shall be endorsed to state that coverage shall not be suspended, voided, cancelled, or reduced in limits except after thirty (30) days' prior written notice has been given to the City, except that ten (10) days' prior written notice shall apply in the event of cancellation for nonpayment of premium.

b. All self-insurance, self-insured retentions, and deductibles must be declared and approved by the City.

c. Evidence of Insurance - Prior to commencement of work, the Consultant shall furnish the City with certificates, additional insured endorsements, and waivers of subrogation evidencing compliance with the insurance requirements above. The Consultant must agree to provide complete, certified copies of all required insurance policies if requested by the City.

d. Acceptability of Insurers - Insurance shall be placed with insurers admitted in the State of California and with an A.M. Best rating of A- VII or higher.

e. Subcontractors and Consultants - A category of risk and the applicable insurance requirements will be determined on a "per subcontractor" or "per consultant" basis, considering the particular work to be done by the subcontractor or consultant and the interrelationship of that work to other work being conducted by the Consultant.

6. No other provision of this Agreement or any attachment thereto shall reduce the insurance or indemnity obligations imposed under this Section.

C. In addition to any other remedy the City may have, if Consultant fails to maintain the insurance coverage as required in this Section, the City may obtain such insurance coverage as is not being maintained, in form and amount substantially the same as is required herein, and the City may deduct the cost of such insurance from any amounts due or which may become due Consultant under this Contract.

D. No policy required by this Contract shall be suspended, cancelled, terminated by either party, or reduced in coverage or in limits unless Consultant has provided thirty (30) days prior written notice by certified mail, return receipt requested, to the City.

E. Any deductibles or self-insured retentions in excess of \$10,000 must be declared to, and approved by, the City.

F. The requirement as to types, limits, and the City's approval of insurance coverage to be maintained by Consultant are not intended to, and shall not in any manner, limit or qualify the liabilities and obligations assumed by Consultant under the Contract.

**17. MISCELLANEOUS PROVISIONS:**

A. Compliance with Laws. Consultant shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or

under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Contract or the materials used or which in any way affect the conduct of the work.

B. Unlawful Acts. Consultant shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

C. Record Retention. Consultant shall maintain and make available for inspection by the City and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Contract are made to the Consultant.

D. Notice. All notices that are required to be given by one party to the other under this Contract shall be in writing and shall be deemed to have been given if delivered personally or enclosed in a properly addressed envelope and deposited in a United States Post Office for delivery by registered or certified mail addressed to the parties at the following addresses:

City:

Erma Patrick  
Management Analyst  
City of Manteca  
1001 W. Center St.  
Manteca, CA 95337

Consultant:

Katie Azevedo  
Sales Representative  
Hunt & Sons LLC  
5725 Alder Ave  
Sacramento, Ca 95328  
2095370723  
kazevedo@huntoilinc.com

E. Governing Law and Venue. This Contract shall be interpreted and governed by the laws of the State of California, and any legal action relating to this Contract shall take place in the Superior Court, County of San Joaquin.

F. Waiver. Waiver of any breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach or default of the same or any other provision under this Contract.

G. Severability. If any provision of this Contract is held to be invalid, illegal or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Contract shall continue in full force and effect.

H. Mediation. In the event of any controversy or claim arising out of or relating to this Agreement or the Services provided by Consultant (each referred to as a "Dispute" and all collectively referred to as the "Disputes"), the Parties shall try to resolve all Disputes through good faith, direct discussions involving the representatives of each Party who possess the necessary authority to resolve such Dispute. If direct discussions are unsuccessful in resolving a Dispute, the Parties shall endeavor to resolve the matter by mediation through and administered by JAMS or its successor in interest. JAMS shall provide the parties with the

name of five ( ) qualified mediators. Each party shall the option to strike two of the five mediators selected by JAMS, and thereafter the mediator remaining shall hear the dispute. If the dispute remains unresolved after mediation, either party may commence litigation.

I. Costs and Attorney' Fees. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action may recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses, and attorneys' fees.

J. Entire Agreement. This Contract constitutes the entire agreement between the parties relative to the services specified herein and no modification hereof shall be effective unless and until such modification is evidenced by a writing signed by both parties to this Contract. There are no understandings, agreements, conditions, representations, warranties or promises, with respect to this Contract, except those contained in or referred to in the writing.

K. Execution. This Contract may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy has been signed by both parties.

L. Authority to Enter Agreement Consultant warrants that it has all requisite power and authority to conduct its business and to execute, deliver, and perform this Contract. Each party warrants to the other that the signature to this Contract have the legal power, right, and authority to enter into this Contract and to bind each party.

CITY OF MANTECA

By: \_\_\_\_\_  
Toni Lundgren, City Manager

ATTEST:

By: \_\_\_\_\_  
Cassandra Candini-Tilton, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Andy Pinasco, Interim City Attorney

CONSULTANT

By: \_\_\_\_\_  
Title: Sales Representative

EXHIBIT A

Scope of Work/Consultant Proposal



Hunt and Sons, LLC (Fuels only)  
Katie Azevedo. Sales Representative  
5750 S Watt Ave (billing)  
Sacramento, Ca 95829  
Cell: 209-595-6064  
Email: [kazevedo@huntoilinc.com](mailto:kazevedo@huntoilinc.com)

Hunt Oil of California (lubricants only)  
Katie Azevedo. Sales Representative  
5725 Alder Ave (billing)  
Sacramento, Ca 95829  
Cell: 209-595-6064  
Email: [kazevedo@huntoilinc.com](mailto:kazevedo@huntoilinc.com)

Date: April 1, 2026

City of Manteca  
Public Works Department  
Water Quality Control Facility  
2450 W Yosemite Ave  
Manteca, CA 95337

Attention: Erma Patrick, Administrative Analyst

**SUBJECT: REQUEST FOR BID SUBMISSION. 2026-PW120**

We are submitting a bid for your consideration for bid deadline of 4/14/26. I have outlined all the requested information in this letter and in the bid. Please note that our organization has split into two entities as stated in the address' above. Contact me if you need further information.

Together Hunt & Sons LLC and Hunt Oil of California provide a diverse petroleum and lubricant supplier. Hunt & Sons LLC is owned by Phillips 66 and has been in operation for nearly 100 years. Hunt Oil of California is a third generation, family-owned operation. Hunt & Sons, LLC specializes in commercial fleet fueling services and bulk fuel supply. Hunt Oil of California specializes in comprehensive lubricant solutions for industrial, commercial, agricultural and automotive.

We understand and appreciate our customers' need for high quality, competitively priced products, provided with customer focus and first-class friendly service.

We have the experience, knowledge and passion to earn your fuel business and develop a mutually beneficial partnership for the long term. We are in the relationship business and have

been providing City of Manteca with their lubricant needs for many years and look forward to the opportunity to provide and service your fuel needs as well.

**PROJECT UNDERSTANDING AND APPROACH PLAN:** As an existing lubricant purchaser from us, we will continue to provide City of Manteca with excellent customer service and timely deliveries. We offer a continuous “keep full” option or a “call-in” option. We also offer a customer service representative to maintain and manage your fuel inventory.

**QUALIFICATIONS, EXPERIENCE AND STAFFING PLAN:** We have an excellent, experienced team of six fuel drivers. We have had some of the same team members for over twenty years. All Hunt drivers possess a minimum of a valid hauling Class B license and Hazmat endorsements. They have passed a criminal background check and are very knowledgeable about transporting and depositing fuel products and understand the need for excellent customer service. Your service area would utilize two of our drivers.

**Bulk fuel drivers:**

Jesse Saldana 209-362-0725. He has been with our organization for over 10 years with an excellent record and wonderful customer service.

Carlos Macias 530-912-8277. He has been with our organization for over one year with an excellent record as well as excellent customer service.

**References:**

Our drivers have been delivering bulk fuel and lubricants to many municipalities and counties for years. Below is a list of several that we have been servicing for many years.

City of Manteca- Isaac Basulto 209-456-8413

1001 W Center St. Manteca, CA 95337

We have been providing all lubricants for City of Manteca for four years now.

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City of Modesto- 209-652-0219

1010 10<sup>th</sup> St. Modesto, CA 95354

We have been providing all lubricants and fuel for City of Modesto for over ten years.

City of Ceres- 209-538-5732

2220 Hackett Rd. Ceres, CA 95307

We have been providing all fuel for City of Ceres for over 30 years.

**WORK PLAN AND SCHEDULE:** Our Drivers will drop the appropriate fuel in the appropriately labeled bulk fuel tanks on designated scheduled delivery days. Our drivers will deliver only what is specified on our delivery ticket per what the City of Manteca has ordered. Our delivery team follows all Federal and CUPA guidelines. If tanks need new sticker identification, we provide all labels for bulk fuel tanks.

**INSURANCE & LICENSE REQUIREMENTS:** Hunt & Sons LLC, hereby certifies that if awarded contract, for the duration of this agreement, will purchase and maintain insurance and business licensing (see attachments). Our insurance coverage will protect against loss resulting from the performance of our duties under the Agreement. Insurance coverage shall comply with the minimum requirements requested by the City of Manteca. We are licensed under the provisions of Chapter 9, Division 3 of the Business and Professions Code of the State of California, to do the type of work contemplated in this project. Hunt and Sons, LLC will comply with all terms and conditions set forth in this RFP.

This proposal is valid for 90 days.

Sincerely,



Katie Azevedo

Hunt & Sons, LLC/ Hunt Oil of California

2825 Railroad Ave

Ceres, Ca 95307

Account Manager

Cell: 209-595-6964

kazevedo@huntoilinc.com

Appendix E

Addendum Receipt

ADDENDUM RECEIPT

Hunt & Sons LLC/Katie Azevedo (PROPOSER) acknowledges it has received and read all of the following Addenda:

City of Manteca: RFP 2026-120

Addendum # Appendix B

Signature Katie Azevedo

Addendum # Appendix C

Signature Katie Azevedo

Addendum # Appendix D

Signature Katie Azevedo

Addendum # Business License

Signature Katie Azevedo

Addendum # Spill Containment

Signature Katie Azevedo

Addendum # \_\_\_\_\_

Signature \_\_\_\_\_

Signature Deyan R Skel

Date 4/8/26

Title Sales Manager North

Company Name Hunt & Sons LLC

**Appendix B**

**Proposer Information Form**

**General Information**

Business Name: Hunt's Sons LLC

Business Type:

Corporation (State of Incorporation CA)  Partnership

Sole Proprietorship  Other: \_\_\_\_\_

Business Federal Tax ID Number: 88-1079553

DIR Number: n/a subcontractor Y/(N)

**Corporate Headquarters**

Address: 5725 Alder Ave Sacramento, ca 95828

**Local Office (If Applicable)**

Address: 720 B St. Modesto, CA 95354

**Authorizing Contact**

Name: Ben Shalzh Title: Sales Manager

Telephone: \_\_\_\_\_ Mobile: 916-347-2347

Email: BShalzh@huntsllc.com

**Primary Contact**

Name: Katie Azevedo Title: Sales Representative

Telephone: \_\_\_\_\_ Mobile: 209-595-6064

Email: Kazevedo@huntoilinc.com

**Important! - If you will be using subcontractors, please use this form to attach contact information and DIR numbers for each.**



## Appendix D

### Proposal Pricing Sheet

#### Furnish and Deliver Unleaded and Diesel Fuel

##### 1. Bidder Information

Company Name: Hunt 3 Suns LLC  
Company Address: 720 B St.  
City: Modesto State: CA Zip: 95354  
Contact Person: Katie Azevedo  
Phone: 209-595-6064 Email: kazevedo@huntairline.com  
DIR Number: n/a Date of Bid Submission: 4/1/2026

##### 2. Bidder Declaration

The undersigned bidder declares that they have carefully examined the Information to Bidders, Product Specifications, and all contract documents for the furnishing and delivery of Unleaded and Diesel Fuel for the City of Manteca. The bidder certifies that they are fully informed regarding all conditions affecting the commodities to be furnished and that the bid is made without reliance on estimates provided by the City.

If awarded the contract, the bidder agrees to furnish the specified commodities and required insurance in accordance with the specifications. The City reserves the right to accept all or part of any bid, reject any or all bids, or accept other than the lowest bid as determined to be in the best interest of the City.

##### 3. Conformance with Specifications

All items shall conform to the Product Specifications included in the Information to Bidders. If the bidder takes any exceptions, a detailed written list must be attached.

Exceptions Attached:  Yes  No

##### 4. Fuel Procurement and Delivery Pricing

Pricing shall be based on the OPIS Stockton-Modesto daily rack average. The bidder shall provide the differential price per gallon. (as listed in the specifications)

Item No.	Fuel Description	Quoted Differential Price (OPIS)
1	87 Octane Unleaded Gasoline	\$ <u>0.179</u> per gallon
2	Clear Renewable Diesel (CARB Approved R99/R100)	\$ <u>0.179</u> per gallon
3	Red Renewable Diesel (CARB Approved R99/R100)	\$ <u>0.179</u> per gallon

### 5. Additional Charges

Item No.	Description	Cost
4	Same Day Delivery Fee (if applicable)	\$ 0.15 per gallon
5	Other Charges (Specify)	
	Federal Superfund	\$ 0.00365
	Federal L.U.S.T	0.00295
	CA ASSEMBLY bill 32 GAS	0.00298
		CA assembly bill 32 #2 GAS \$0.00381

Examples may include environmental fees, regulatory fees, or other surcharges. Deliveries shall be made F.O.B. destination.

### 6. Delivery Requirements

Bidders shall attach a copy of their spill containment procedures for fuel delivery.

Spill Containment Procedures Attached

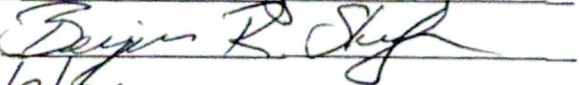
### 7. OPIS Pricing Acknowledgement

For billing purposes, the bid differential (add-on or deduction) will be based on the OPIS Stockton-Modesto pipeline rack pricing.

### 8. Bid Certification

The undersigned certifies that all figures are correct and that the bid is made in good faith without collusion or fraud. The bidder has reviewed the City of Manteca Insurance Requirements for Suppliers and agrees to provide the required coverage if awarded the contract.

### 9. Authorized Company Representative

Name: Ben Shalz  
Title: Sales Manager North  
Signature:   
Date: 4/8/26  
Phone: (916) 347-2347  
Email: bshalz@huntinsonslc.com

# CITY OF MANTECA - BUSINESS LICENSE TAX CERTIFICATE

PLEASE POST IN A CONSPICUOUS PLACE

**Business Name** HUNT & SONS LLC  
**Business Location** 5725 ALDER AVE  
SACRAMENTO, CA 95828-1107  
**Business Type** WHOLESALE BUSINESS

**License Number** 10811019  
**Effective Date** May 01, 2026  
**Expiration Date** June 30, 2026

HUNT & SONS LLC  
5725 ALDER AVE  
SACRAMENTO, CA 95828-1107

For all inquiries regarding this license, contact HdL Business Support Center at (209) 684-7926.  
This License is issued without verification that the Licensee is subject to or exempt from licensing by the state of California

This business license does not permit business operation unless your business is properly zoned and/or in compliance with all applicable laws/regulations.

HUNT & SONS LLC :

Thank you for your payment on your City of Manteca Business License. If you have questions concerning your business license, contact the Business Support Center via email at: [manteca@hdlgov.com](mailto:manteca@hdlgov.com) or by telephone at: (209) 684-7926.

Keep this portion for your license separate in case you need a replacement for any lost, stolen, or destroyed license.

This certificate does not entitle the holder to conduct business before complying with all requirements of the Manteca Municipal code and other applicable laws, nor to conduct business in a zone where conducting such business violates law.

Starting January 1, 2021, Assembly Bill 1607 requires the prevention of gender-based discrimination of business establishments. A full notice is available in English or other languages by going to: <https://www.dca.ca.gov/publications/>



BUSINESS SUPPORT CENTER  
8839 N CEDAR AVE #212  
FRESNO, CA 93720-1832



**City of Manteca**  
**BUSINESS LICENSE**

HUNT & SONS LLC  
5725 ALDER AVE  
SACRAMENTO, CA 95828-1107

**License Number:** 10811019

**Date of Issue:** 05/01/2026



# HUNT & SONS LLC

## Spill & Containment Plan

Revised: 1/1/2026

### Purpose

The purpose of the Hunt & Sons LLC Containment Plan is to prevent, control, and respond to fuel spills or releases that could impact employees, property, or the environment. This plan establishes procedures to ensure compliance with applicable federal, state, and local regulations, including spill prevention and environmental protection requirements.

### Scope

This plan applies to all fuel storage, handling, and transfer operations, including aboveground storage tanks (ASTs), underground storage tanks (USTs), fuel transfer areas, loading/unloading zones, and mobile fueling operations.

### Responsibilities

**Management:** Ensure implementation and enforcement of this plan; provide necessary equipment and training; maintain compliance.

**Employees:** Follow procedures; report spills; participate in training.

**Environmental/Safety Manager:** Maintain records; conduct inspections; coordinate spill response.

### Spill Prevention Measures

**Engineering Controls:** Secondary containment (110% capacity), double-walled tanks, overfill prevention, labeled valves.

**Administrative Controls:** SOPs, inspections, maintenance, restricted access.

### Inspection and Maintenance

**Daily:** Visual inspections.

**Monthly:** Inspect containment and spill kits.

Annually: Integrity testing.  
Maintain records of all inspections.

### **Spill Response Procedures**

In the event of a spill:

1. Stop the source if safe.
2. Contain the spill.
3. Notify supervisor.
4. Eliminate ignition sources.
5. Protect drains.

Cleanup: Use absorbents and dispose of properly.

### **Spill Reporting**

Internal: Notify supervisor and safety coordinator.

External: National Response Center (1-800-424-8802) and applicable agencies.

Follow reportable quantity thresholds.

### **Spill Containment Equipment**

Spill kits, absorbents, drain covers, PPE, fire extinguishers.

### **Training Requirements**

Initial training, annual refresher, spill drills, documented records.

### **Emergency Contacts**

Compliance Manager: Steve Myers

Safety Manager: Todd Bomberger

Director of Operations: Daniel Jones

Operations Manager: Jeff Wheeler

## Plants :

- Sacramento Office (HQ): 5725 Alder Avenue Sacramento, CA 95828  
916-504-5765 – Point of Contact: Todd Bomberger
- Antioch Office: 3050 Wilbur Ave. Antioch, CA 94509  
925-755-3835 – Point of Contact: Daniel Jones
- Atwater Office: 2249 Atwater Blvd. Atwater, CA 95301  
209-358-4832 – Point of Contact: Tina Buchanan
- Chico Office: 310 Nord Ave. Chico, CA 95926  
530-342-6482 – Point of Contact: Jeff Wheeler
- Gilroy Office: 6001 Rossi Ln. Gilroy, CA 95020  
408-848-1415. Point of Contact: Eric Abbott
- Grass Valley Office: 720 S. Auburn St. Grass Valley, CA 95945  
530-273-6925 – Point of Contact: Jerry Prestridge
- Modesto Office: 720 B St. Modesto, CA 95354  
209-522-7291 – Point of Contact: Daniel Jones
- Newman Office: 746 Merced St. Newman, CA 95360  
209-862-3736 – Point of Contact: Daniel Jones
- Quincy Office: 188 Crescent St. Quincy, CA 95971  
866-316-7477 – Point of Contact: Jeff Wheeler
- Red Bluff Office:  
535 S. Main St. Red Bluff, CA 96080  
530-527-3757 – Point of Contact: Jeff Wheeler
- Redding Office: 4990 Mountain Lakes Rd. Redding, CA 96003  
530-243-1217 – Point of Contact: Jeff Wheeler
- San Andreas Office: 746 Pool Station Rd. San Andreas, CA 95249  
209-754-3550 – Point of Contact: Barry Johnston
- Sonora Office: 13079 Sanguinetti Rd. Sonora, CA 95370  
209-532-4534 – Point of Contact: Daniel Jones

- Willows Office: 245 garden St. Willows, CA 95988  
530-934-4767 – Point of Contact: Jeff Wheeler

### **Plan Review and Updates**

Review annually, after incidents, or when operations/regulations change.

### **Recordkeeping**

Maintain inspection logs, training records, spill reports, maintenance records. . Plans must be onsite and available for inspection.

### **Regulatory Compliance**

Failure to comply may result in significant fines, cleanup costs, environmental damage, and operational shutdowns.

### **Regulatory Compliance**

Aligned with EPA SPCC Rule (40 CFR Part 112), OSHA requirements, and applicable state/local regulations.

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## SPCC Compliance Audit Checklist

### 1. SPCC Plan Documentation

- Written SPCC Plan exists
- Plan is site-specific and facility accurate
- Plan certified by a Professional Engineer (if required)
- Plan reviewed and updated within the last 5 years
- Plan updated after any facility modifications
- Current plan available onsite for inspection
- Emergency contact list current

### 2. Facility & Storage Inventory

- All oil-containing equipment identified
- Storage containers labeled and marked
- Tank capacities documented
- Site diagram up to date
- Transfer points identified
- Oil storage inventory matches actual onsite quantities

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### 3. Secondary Containment Systems

- Secondary containment present for all tanks
- Containment capacity  $\geq$  110% of largest container
- No cracks, corrosion, or leaks
- Drain valves secured and closed
- Rainwater properly drained and documented

Portable containment available for transfers

#### 4. Tank & Equipment Integrity

Tanks in good condition (no rust, dents, or leaks)

Hoses and piping inspected

Valves operational and labeled

Overfill protection systems installed and functional

Leak detection systems operational

Integrity testing conducted per schedule

#### 5. Spill Prevention Controls

Transfer procedures documented

Fill ports clearly labeled

Drip pans used during transfers

Spill kits available at storage and transfer areas

Spill kits fully stocked

Drain controls secured

Stormwater protection measures in place

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#### 6. Spill Response Preparedness

Written spill response procedures available

Emergency phone numbers posted

Spill response roles assigned

Spill drills conducted annually

Emergency shutdown procedures documented

Cleanup contractors identified

#### 7. Training & Awareness

Initial employee SPCC training completed

Annual refresher training conducted

Training records maintained

Employees aware of reporting procedures

Spill drills documented

#### 8. Inspection & Recordkeeping

Daily/weekly inspections conducted

Monthly inspections completed

Annual tank inspections documented

Inspection logs maintained

Deficiencies corrected promptly

Records retained for minimum 3 years

#### 9. Reporting & Incident History

Spill reporting procedures documented

Reportable spill thresholds posted

Past spill records documented

Corrective actions completed

Regulatory notifications completed (if required)

10. Overall Compliance Status

- Facility currently compliant
- Minor corrective actions required
- Major corrective actions required

EXHIBIT B

CERTIFICATE OF COMPLIANCE WITH LABOR CODE § 3700  
[Labor Code § 1861]

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

CONSULTANTS

By: \_\_\_\_\_  
Sales Representative

EXHIBIT C  
Payment Schedule

**ATTACHMENT C**  
**PAYMENT SCHEDULE**

Contractor will work with City staff to determine appropriate scheduling; billing will be issued upon completion of work.