

### CITY OF MANTECA FLAG POLICY

#### 1) PURPOSE

The purpose of this policy is to provide procedural guidance for the displays of National, State, and other flags. In adopting this policy, the City Council declares that City of Manteca flagpoles, which include flagpoles located at City-owned buildings and facilities, are not intended to serve as a forum for free expression by, of or for the public, and shall be limited to the flags set out herein.

#### 2) FLAGS

i) United States Flag and State of California Flag. The United States Flag and the State of California Flag shall be displayed in accordance with Federal and State law, including Title 4 and Title 36 of the United States Code and Sections 430 through 439 of the California Government Code.

ii) City of Manteca Flag(s) (Reserved). The City of Manteca Flag, or City of Manteca department flags, if displayed on a City flagpole with the United States Flag and California State Flag, shall be placed in the third position of honor below the United States Flag and California State Flag. No other flags (other than the three noted above— United States, State of California, and City of Manteca – and below) shall be displayed on City flagpoles, except as provided herein.

(iii) Flags Inside City Hall.

(A) Flags inside the City Hall Lobby. The United States Flag, California State Flag, City of Manteca Flag(s), or any Sister City Flags (which the City Council finds are not commemorative flags and denote an official relationship between the City of Manteca and another city, as approved by the City Council) may be displayed in the lobby area of Manteca City Hall.

(iv) Flags inside City Council Board Chambers.

(A) The United States Flag and the California State Flag shall be the only flags displayed behind the dais in the City Council Chambers.

(v) Responsibilities

(A) Public Works staff shall maintain the flags located on City property, in conjunction with the City Manager's Office.

(B) The City Manager (or her/his designee) shall maintain a policy or practice to provide uniform guidelines for flying flags at half-staff. This half-staff practice will be consistent with Federal and state laws.