



CITY OF MANTECA

October 15, 2024

Justin Wehling, Project Manager
TRC Engineers, Inc.
183 D'Arcy Pkwy
Lathrop, CA 95330

**Subject: Notice to Proceed, Task Order No. 1
City of Manteca Contract No. C2024-158
Project Name – Wastewater Quality Control Facility (WQCF) Waste Activated
Sludge (WAS) & Return Activated Sludge (RAS) Pump Replacement Project CIP
22061 & 22063**

Mr. Wehling,

The Manteca City Council approved the Agreement for Services (C2024-158) for On-Call Construction Management & Inspection Services to TRC Engineers, Inc. (TRC) during the regularly scheduled meeting of September 17, 2024.

TRC is directed to proceed with the scope of services for Task Order No. 1 as described in the attached scope and fee schedule dated September 28, 2024. The Notice to Proceed date for the subject work is October 21, 2024. The project schedule shall be as follows:

Task	Proposed Fee NTE	Completion Date	Project Status
Task Order No. 1 – WQCF WAS & RAS Pump Replacement Project CIP 22061 & 22063	\$30,146.40	11/29/2024	Pending

If you have any questions, please feel free to contact me at 209-456-8418 or knicolas@manteca.gov.

Sincerely,

Kyzen
Nicolas

Digitally signed by Kyzen
Nicolas
Date: 2024.10.16 09:51:54
-07'00'

Kyzen Nicolas
Assistant Engineer
City of Manteca

ATTACHMENT 6

Attachments: Attachment 1 – TRC Engineers, Inc. Task Order No. 1 Scope and Fee
Attachment 2 – City of Manteca Task Order Request No. 1

cc: Kevin Jorgensen II, Director of Engineering, City of Manteca (Email)
Somporn Boonsalat, Deputy Director of Engineering, City of Manteca (Email)
File



183 D'Arcy Parkway
Lathrop Ca 95330

ATTACHMENT 1
ATTACHMENT 2
T 916.826.4429
TRCcompanies.com

9/28/2024

Kyzen Nicolas, Assistant Engineer
City of Manteca
1001 W Center St,
Manteca, CA 95337

Subject: Wastewater Quality Control Facility (WQCF) Waste Activated Sludge (WAS) & Return Activated Sludge (RAS) Pump Replacement Project CIP 22061 & 22063

Dear Mr. Nicolas,

Thank you for the opportunity to submit our proposal to provide construction management services for the Wastewater Quality Control Facility (WQCF) Waste Activated Sludge (WAS) & Return Activated Sludge (RAS) Pump Replacement Project CIP 22061 & 22063

Based on our review of the project documents and our conversations, we understand that this is a project currently in progress and the City is looking for services that includes but is not limited to the following:

Task Order Request No. 1: WQCF WAS & RAS Pump Replacement Project, which involves the removal and replacement of existing WAS & RAS pumps and associated piping system.

Scope of Services

We acknowledge the Scope of Services provided as part of this Task Order Request # 1 and commit to deliver those services as defined and as further described below.

- Resident Engineer construction observation/inspection services, including the preparation of Daily Field Reports
- Weekly Statement of Working Days
- Monthly Project Report
- 24 hours per week (Full 8-hour day coverage every Friday, and 16-hours allocated for Mondays through Thursdays)
- Performance Period: October 21, 2024 to November 29, 2024

Resident Engineer Ben Orejel will represent our team. Ben will provide both CM services as described and daily field inspection (4) hours per day, Monday Through Thursday, and (8) Hours on Friday.

Knowing our past success working within the city of Manteca, TRC believes our team will be a seamless addition to the City's existing resources. We will assist in taking your project to completion concentrating on the following efforts to minimize cost and schedule impacts

Should you have any questions regarding our proposal, please feel free to contact me directly at (916) 826-4429, or by email at JWehling@TRCCompanies.com.

Respectfully submitted,
TRC Engineers, Inc.

Justin Wehling,
Project Manager



On-Call Construction Management & Inspection Services

Project Name – Wastewater Quality Control Facility (WQCF) Waste Activated Sludge (WAS) & Return Activated

Cost of Services Worksheet

September 28, 2024

Project Schedule	2024				2025			
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
	Calendar days	30	31	30	31	31	28	31
Work days	1	23	19	21	23	20	21	22

Estimated Prof. Svcs NTP: October 21, 2024
 Estimated Substantial: November 29, 2024

PHASE 2: CONSTRUCTION

Position	Name	Rate	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Hours	Totals
PHASE 2: CONSTRUCTION												
Resident Engineer	Ben Orejel	\$ 204.45		40	104						144	\$ 29,440.80
											SUBTOTAL: LABOR	\$ 29,440.80
Subconsultant:											NTE	
Subconsultant Markup		5%										\$ -
											SUBTOTAL: SUBCONSULTANTS	\$ -
											SUBTOTAL PHASE 2: CONSTRUCTION:	\$ 29,440.80
ODC's												
Vehicles	Allowance	\$4.90	0	40	104	0	0	0	0	0	144	\$ 705.60
												\$ 705.60
											SUBTOTAL ODC's:	\$ 705.60
											TOTAL OF CONTRACT	\$ 30,146.40

Notes and Assumptions:

- Fees are based on 150 Working day duration with professional services M-F NTP anticipated in September 2024.
- Should the actual schedule require more or less professional services than proposed adjustments to this estimate may be required.
- Client will be billed only for hours worked. Night work and Overtime will be billed at a pro-rata adjusted rate. 3% annual escalation effective every July 1st.
- Unless otherwise noted, above rates are straight-time rates. Overtime, rain, holidays and potential time extensions or delays may result in additional professional services.
- Wages for inspection subject to Calif. Labor Code Section 1772. Rates are based on DIR Prevailing Wage Determination NC-63-3-9-2023-1 TRC will pay and bill accordingly.
- Rates are based on current on call contract executed 9/18/2024
- * Denotes employees/classifications that are subject to prevailing wage.



CITY OF MANTECA

September 25, 2024

Justin Wehling, Project Manager
TRC Engineers, Inc.
183 D'Arcy Pkwy
Lathrop, CA 95330

**Subject: Task Order Request No. 1 (Revision 1)
On-Call Construction Management & Inspection Services
Project Name – Wastewater Quality Control Facility (WQCF) Waste Activated
Sludge (WAS) & Return Activated Sludge (RAS) Pump Replacement Project CIP
22061 & 22063**

Mr. Wehling,

The Manteca City Council approved the Agreement for Services for On-Call Construction Management & Inspection Services to TRC Engineers, Inc. (TRC) during the regularly scheduled meeting of September 17, 2024.

This Task Order Request No. 1 is for the City's WQCF WAS & RAS Pump Replacement Project, which involves the removal and replacement of existing WAS & RAS pumps and associated piping system. The construction schedule is from March 2024 to April 2025. The Project contract plans and specifications can be downloaded using this [download link](#) for your reference.

The City is requesting that TRC provide a revised scope and fee proposal for the above referenced project. Specifically, the services requested are as follows:

- Resident Engineer construction observation/inspection services, including the preparation of Daily Field Reports, Weekly Statement of Working Days, and Monthly Project Report
- 24 hours per week (Full 8-hour day coverage every Friday, and 16-hours allocated for Mondays through Thursdays)
- No Materials testing requested
- Performance Period: October 21, 2024 to November 30, 2024

Please provide the City with proposed scope and fee at your earliest convenience but no later than 5:00 p.m. Thursday, October 3, 2024.

We anticipate issuing the Notice to Proceed for Task Order No. 1 to be effective Monday, October 21, 2024.

If you have any questions, please feel free to contact me at 209-456-8418 or knicolas@manteca.gov.

Sincerely,



Kyzen Nicolas
Assistant Engineer
City of Manteca

cc: Somporn Boonsalat, Deputy Director of Engineering, City of Manteca (Email)
File