



# CITY OF MANTECA

## City Manager's Office

### FY 2024-2025 Priorities/ Needs List

<b>Priorities/Needs for FY 2023-2024 (Carry over or removal)</b>		<b>Council Goals FY 23-24</b>	<b>Status</b>
<b>1</b>	<b>City Manager's Office</b>		
1.a.	Bring 3 Cannabis Community Benefit Agreements to Council for adoption.	Goal 2 - Economic Development & Vitality	In progress.
1.b.	General Tax Measure on 2024 Ballot.	Goal 1 - Stabilize City Finances	In progress.
1.c.	Revise property tax sharing agreement with San Joaquin County.	Goal 1 - Stabilize City Finances	To be completed by March 2024.
<b>2</b>	<b>Homelessness</b>		
2.a.	Develop a Homeless Action Plan (HAP) outlining long term goals and priorities that includes community buy-in and best practices.	Goal 3 - Expand Homelessness & Affordable Housing Options	In progress.
2.b.	Develop a scope of work and find a service provider for 555 Industrial Park Dr. and the upcoming Low Barrier Navigation Center planned for 682 Main St.	Goal 3 - Expand Homelessness & Affordable Housing Options	In progress.
2.c.	Establish 555 Industrial Park Dr. as a fully mobile/operational site with dormitories and services.	Goal 3 - Expand Homelessness & Affordable Housing Options	In progress.
2.d.	Provide the community with educational workshops to learn more about the City's response to homelessness and how to support.	Goal 3 - Expand Homelessness & Affordable Housing Options	Completed and ongoing.
<b>Priorities/Needs for FY 2024-2025</b>		<b>Council Goals FY 24-25</b>	<b>Selection Area</b>
<b>1</b>	<b>City Manager's Office</b>		
1.a.	Plan and implement Manteca Leadership Academy for employees.		
1.b.	Initiate a citywide facility study.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
1.c.	Issue a citywide Budget in Brief video.	Goal 5 - Stabilize City Finances	
1.d.	Revisit and evaluate staffing needs in the City Manager's Office.		
1.e.	Continue sales tax measure education.	Goal 5 - Stabilize City Finances	
1.f.	Track and report on progress of Council Goals and Priorities.		
1.g.	Continue to make mental and physical health a priority for all City staff.		

RANKINGS FROM 2/28 SPECIAL MEETING



MAYOR SINGH	VICE MAYOR BREITENBUCHER	COUNCILMEMBER HALFORD	COUNCILMEMBER MOROWIT	COUNCILMEMBER NUÑO	AVG	RANK
5	4	1	7	1	3.6	4
3	2	3	6	3	3.4	3
4	3	2	5	4	3.6	4
7	5	2	4	6	4.8	6
1	0	1	1	5	1.6	1
2	6	2	2	7	3.8	5
6	1	2	3	2	2.8	2



# CITY OF MANTECA

City Attorney's Office

FY 2024-2025 Priorities/ Needs List

<b>Priorities/Needs for FY 2023-2024 (Carry over or removal)</b>		<b>Council Goals FY 23-24</b>	<b>Status</b>								
1	Municipal Code Review and Revisions.		Ongoing.	RANKINGS FROM 2/28 SPECIAL MEETING ➔	MAYOR SINGH	VICE MAYOR BREITENBUCHER	COUNCILMEMBER HALFORD	COUNCILMEMBER MOROWIT	COUNCILMEMBER NUÑO		
2	Review and Revise City Contract templates.		Ongoing.								
3	Continue to bring more work into the City Attorney's Office (CAO), including, but not limited to: Arbitrations, non-insurance complaints, Code Enforcement matters (quality of life and new ordinances), labor negotiations and related personnel administrative matters, and mediations. Staff all publicly noticed meetings and commissions.		Ongoing.								
<b>Priorities/Needs for FY 2024-2025</b>		<b>Council Goals FY 24-25</b>	<b>Selection Area</b>							AVG	RANK
1	Municipal Code Review and Revisions.				1	1	1	2	1	1.2	1
2	Revise staffing by looking at Deputy City Attorney and Legal Assistant positions.				2	2	2	1	2	1.8	2



**CITY OF MANTECA**  
 Legislative Services/ City Clerk Department  
 FY 2024-2025 Priorities/ Needs List

<i>Priorities/Needs for FY 2023-2024 (Carry over or removal)</i>		<i>Council Goals FY 23-24</i>	<i>Status</i>
1	Records Management CIP (estimated closure June 30, 2023).		Ongoing. Estimated completion end of 2024.
2	Review and dispose of all offsite records' boxes for all departments: destroy records that have met retention and store permanent and vital records at Corodata records storage facility.		In progress. Estimated completion end of 2025.
<b><i>Priorities/Needs for FY 2024-2025</i></b>		<b><i>Council Goals FY 24-25</i></b>	<b><i>Selection Area</i></b>
1	Support 2024 Council elections for Districts 1 & 2.		
2	Host Youth in Government Day for the third year in a row.		
3	Host Boards and Commissions Mixer for the second year in a row.		

RANKINGS FROM 2/28 SPECIAL MEETING	MAYOR SINGH	VICE MAYOR BREITENBUCHER	COUNCILMEMBER HALFORD	COUNCILMEMBER MOROWIT	COUNCILMEMBER NUÑO	AVG	RANK
	→	4	1	1	1	1	1.6
	3	2	2	2	2	2.2	2
	2	3	2	3	3	2.6	3



# CITY OF MANTECA

## Finance Department

### FY 2024-2025 Priorities/ Needs List

	<b>Priorities/Needs for FY 2023-2024 (Carry over or removal)</b>	<b>Council Goals FY 23-24</b>	<b>Status</b>
1	Complete FY 2021 Audit.	Goal 1 - Stabilize City Finances	Completed. Remove-
2	Complete FY 2022 Audit.	Goal 1 - Stabilize City Finances	Completed. Remove-
3	Complete FY 2023 Audit.	Goal 1 - Stabilize City Finances	In progress.
4	Fill vacancies in vital positions. - General Fund.	Goal 1 - Stabilize City Finances	Ongoing.
5	Monitor Fund Balances.	Goal 1 - Stabilize City Finances	Ongoing.
6	Evaluate Department policies & procedures.	Goal 1 - Stabilize City Finances	In progress.
7	Enhance customer experiences.	Goal 5 - Expand Quality of Life Services	Completed. Remove-
	<b>Priorities/Needs for FY 2024-2025</b>	<b>Council Goals FY 24-25</b>	<b>Selection Area</b>
1	Complete FY 22-23 Audit & ACFR.	Goal 5 - Stabilize City Finances	
2	Lead and participate in infrastructure financing opportunities (e.g. Water, Wastewater, public and civic facilities, etc.) as a result of fee studies and updates.	Goal 5 - Stabilize City Finances	
3	Evaluate and update various financial policies/procedures.	Goal 5 - Stabilize City Finances	
4	Complete FY 23-24 Audit & ACFR.	Goal 5 - Stabilize City Finances	
5	Adopt the FY 25-26 Annual Budget.	Goal 5 - Stabilize City Finances	

RANKINGS FROM 2/28 SPECIAL MEETING	MAYOR SINGH	VICE MAYOR BREITENBUCHER	COUNCILMEMBER HALFORD	COUNCILMEMBER MOROWIT	COUNCILMEMBER NUÑO	AVG	RANK
		2	1	1	1	1	1.2
	6	2	1	4	5	3.6	4
→	5	3	1	5	4	3.6	4
	4	4	1	2	2	2.6	2
	3	5	1	3	3	3	3



# CITY OF MANTECA

## Police Department

### FY 2024-2025 Priorities/ Needs List

	<b>Priorities/Needs for FY 2023-2024 (Carry over or removal)</b>	<b>Council Goals FY 23-24</b>	<b>Status</b>
<b>1</b>	New position requests by budgetary request, Measure M, COPS Grant, sales tax measure:	Goal 5 - Expand Quality of Life Services	
<b>1.a.</b>	<del>· FTE (6) six police officers</del>		
<b>1.b.</b>	<del>· (2) two for Patrol</del>		Completed.
<b>1.c.</b>	<del>· (2) two for SCU</del>		Remove. Funding-needed.
<b>1.d.</b>	<del>· (1) one ORC</del>		Remove. Funding-needed.
<b>1.e.</b>	<del>· (1) one Traffic/DUI Officer</del>		Remove. Funding-needed.
<b>1.f.</b>	<del>· FTE Lieutenant position for the Services Division</del>		Remove. Funding-needed.
<b>1.g.</b>	<del>· FTE Community Service Officer (Traffic)</del>		Remove. Funding-needed.
<b>1.h.</b>	<del>· FTE Rescue Coordinator (Animal Services)</del>		Completed.
<b>1.i.</b>	<del>· FTE Code Enforcement Aide</del>		Completed.
<b>1.j.</b>	<del>· FTE Code Enforcement Officer</del>		Remove. Funding-needed.
<b>2</b>	Reduce crime and increase the public's safety through proactive policing by implementing the following objectives:		
<b>2.a.</b>	<del>Continue to provide timely response to all requests for police service.</del>	Goal 5 – Expand Quality of Life Services	Remove. Operational-item.
<b>2.b.</b>	<del>Maintain a proactive zero-tolerance approach to gang and drug enforcement.</del>	Goal 5 – Expand Quality of Life Services	Remove. Operational-item.
<b>2.c.</b>	<del>Change Patrol schedule to a "Team Concept."</del>	Goal 5 – Expand Quality of Life Services	Completed.
<b>2.d.</b>	<del>Improve mental and physical well in the workplace culture of the Police Department.</del>	Goal 5 – Expand Quality of Life Services	Remove. Operational-item.
<b>2.e.</b>	<del>Continue to utilize the crime analyst in criminal intelligence and designated policing.</del>	Goal 5 – Expand Quality of Life Services	Remove. Operational-item.
<b>2.f.</b>	<del>Continue to build relationships in the community through community oriented policing, community involvement and outreach.</del>	Goal 5 - Expand Quality of Life Services	Ongoing.
<b>2.g.</b>	<del>Continue to provide excellent customer service to the public while striving to better our relationship on a daily basis by concentrating on our daily contacts with the public.</del>	Goal 5 – Expand Quality of Life Services	Remove. Operational-item.
<b>3</b>	Continue to seek federal and state funds to provide equipment and manpower at little or no cost to the city.	Goal 1 - Stabilize City Finances	Ongoing.
<b>4</b>	Complete Strategic Plan for Police Department.		Ongoing. To be completed by April 2024.

 <b>CITY OF MANTECA</b> Police Department FY 2024-2025 Priorities/ Needs List			
Priorities/Needs for FY 2024-2025		Council Goals FY 24-25	Selection Area
1	New position requests by budgetary request, Measure M, COPS grant, sales tax measure: - FTE (6) six police officers - (2) two for Patrol - funded through COPS grant, Measure M - (2) two for SCU - General Fund - (1) one ORC - General Fund - (1) Detective - General Fund - FTE Community Service Officer (Traffic) - General Fund, red light camera revenue - FTE Dispatcher - General Fund - FTE Records Clerk - General Fund	Goal 3 - Public Safety	
2	Reduce crime and increase the public's safety through proactive policing by implementing the following objectives:	Goal 3 - Public Safety	
2.a.	Continue to provide timely response to all requests for police service.	Goal 3 - Public Safety	
2.b.	Maintain a proactive zero-tolerance approach to gang and drug enforcement.	Goal 3 - Public Safety	
2.c.	Support mental and physical health of Police Department staff.	Goal 3 - Public Safety	
2.d.	Continue to utilize the crime analyst in criminal intelligence and designated policing.	Goal 3 - Public Safety	
2.e.	Continue to build relationships in the community through community-oriented policing, community involvement and outreach.	Goal 3 - Public Safety	
2.f.	Continue to provide excellent customer service to the public while striving to better our relationship on a daily basis by concentrating on our daily contacts with the public.	Goal 3 - Public Safety	

	MAYOR SINGH	VICE MAYOR BREITENBUCHER	COUNCILMEMBER HALFORD	COUNCILMEMBER MOROWIT	COUNCILMEMBER NUÑO	AVG	RANK
RANKINGS FROM 2/28 SPECIAL MEETING →	1	1	1	1	5	1.8	1
	5	2		2	1	2.5	2
	7			3	2	4	3
	8			4	3	5	4
	6			6	4	5.333333	5
	3			5	8	5.333333	5
	2			7	6	5	4
	4			8	7	6.333333	6

\*Item 2 is the header to the subsequent priorities/needs. As such, items ranked fourth were carried over into the FY 24-25 Goals and Priorities Work Plan.



# CITY OF MANTECA

## Fire Department

### FY 2024-2025 Priorities/ Needs List

Priorities/Needs for FY 2023-2024 (Carry over or removal)		Council Goals FY 23-24	Status
1	Complete overhaul of communications infrastructure.	Goal 4 - Plan for Updating Infrastructure and Facilities	Ongoing.
2	Purchase 2 Type 1 Fire Engines (up from 1 Engine requested in 22) at approximately \$1.2 million each with potential funding from AFG Grant .	Goal 5 - Expand Quality of Life Services	Approved in FY 23-24. To be funded in FY 24-25.
3	Hire 6 Firefighters (up from 3 requested in 22) in anticipation of New Tiller Truck arrival in 2024 by budgetary request, Measure M, SAFER grant, sales tax measure.	Goal 5 - Expand Quality of Life Services	Ongoing.
4	Prevention vehicle.	Goal 5 - Expand Quality of Life Services	Completed.
5	Equipment for the new Aerial Tiller Truck.	Goal 5 - Expand Quality of Life Services	Ongoing. Funded.
6	Apply for more grants (SAFER & AFG Grant).	Goal 1 - Stabilize City Finances	Ongoing.
7	Hire 1 Administrative Captain.		Ongoing. Funding needed.
8	Complete deferred maintenance at Fire Station 1 and 3. - Funding from public facility fees, Fire fees, and tax measure.		Ongoing.
9	Draught Tolerant landscaping at Station 1, 3 and 4.		Completed Station 3.

Priorities/Needs for FY 2024-2025		Council Goals FY 24-25	Selection Area
1	Complete communications infrastructure overhaul/upgrade.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
2	Purchase two Type 1 fire engines. - Acquire by 2028. Funding from Fire fees and tax measure.	Goal 3 - Public Safety	
3	Hire 9 personnel to staff second company at Station 2. - Funding from Measure M, tax measure, grants.	Goal 3 - Public Safety	
4	Apply for SAFER Grant (9 positions).	Goal 1 - Plan for Updating City Infrastructure and Facilities	
5	Apply for AFG Grant (SCBA change out). - Ongoing. Working with lobbyist to secure grant.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
6	Acquire land for Fire Station 6. Funding - partnerships, General Fund, public facility fee.	Goal 3 - Public Safety	
7	Apply for Raymus Foundation Grant (Rescue Boat and support vehicle).	Goal 3 - Public Safety	
8	Evaluate potential Fire Training site.	Goal 3 - Public Safety	
9	Purchase one administrative staff vehicle.	Goal 3 - Public Safety	
10	Purchase used Type 1 engines to supplement reserve fleet.	Goal 3 - Public Safety	
11	Complete deferred maintenance at Fire Station 1 and 2.	Goal 3 - Public Safety	
12	Hire one administrative Captain.	Goal 3 - Public Safety	
13	Purchase drone for Fire Prevention.	Goal 3 - Public Safety	

RANKINGS FROM 2/28 SPECIAL MEETING



MAYOR SINGH	VICE MAYOR BREITENBUCHER	COUNCILMEMBER HALFORD	COUNCILMEMBER MOROWIT	COUNCILMEMBER NUÑO	AVG	RANK
3	6	1	10	5	5	4
4	1	2	9	13	5.8	7
2	2	1	1	11	3.4	2
5	4	1	2	3	3	1
6	9	1	8	2	5.2	5
1	3	2	3	12	4.2	3
7	11	1	5	6	6	8
8	5	2	6	8	5.8	7
11	10	1	8	9	7.8	9
9	7	1	7	4	5.6	6
10	13	1	4	1	5.8	7
13	8	2	11	7	8.2	10
12	12	2	12	10	9.6	11



# CITY OF MANTECA

## Engineering Department

### FY 2024-2025 Priorities/ Needs List

	<b>Priorities/Needs for FY 2023-2024 (Carry over or removal)</b>	<b>Council Goals FY 23-24</b>	<b>Status</b>
1	SR120/McKinley Interchange Project construction.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress. Estimated completion Spring 2024.
2	Water/Wastewater Master Plans & Rate Studies.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress. Master Plans anticipated completion March 2024. Rate Studies anticipated completion July 2024.
3	WQCF interim capacity improvements – Design.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress. Estimated completion Spring 2026.
4	WQCF unfunded interim capacity improvements.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress.
5	PFIP update for sewer, water, storm and transportation.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress.
6	Storm Drain Zone 36/39 design, environmental, permitting, & construction.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress. Estimated completion December 2024.
7	Citywide Cure-In-Place-Pipe Sewer Pipes Liner project.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress.
8	Pavement Maintenance.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress.
9	Well 29 TCP Mitigation – Design.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress. Estimated completion Summer 2025.
10	Nile Garden School Well 30 Water Supply Project – Design.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress. Estimated completion Summer 2025.
11	Airport Way/120 DDI Project Study Report (PSR); Environmental Document.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress. Estimated completion December 2025.
12	Main St./120 DDI PSR; Environmental Document.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress. Estimated completion December 2025.
13	SR99/120 Improvement Project Phase IA – Partnership with Caltrans.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress.
14	French Camp Outlet Canal (FCOC) Capacity Analysis and recommended improvements project.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress. Estimated completion Summer 2024.



# CITY OF MANTECA

## Engineering Department FY 2024-2025 Priorities/ Needs List

Priorities/Needs for FY 2023-2024 (Carry over or removal)		Council Goals FY 23-24	Status							AVG	RANKING	
15	Highway Safety Improvement Program (HSIP) - federally funded projects: • Citywide Traffic Signal (\$2.4M), Traffic Signs (\$2.2M) Improvements • Main St & Yosemite Ave Improvement Design and Construction (\$2.9M) • Local Roadway Safety Plan (LRSP) for future federal funding eligibility	Goal 4 - Plan for Updating Infrastructure and Facilities	Estimated completion for projects: Citywide Traffic Signal - Summer 2025 Traffic Sign Improvements - Fall 2024 Main St. Improvement Design and Construction - Late 2024 Yosemite Area Improvement Design and Construction - Spring 2025 Local Roadway Safety Plan -Completed									
16	Potential CIP's Pavement Restoration: Lathrop Rd. (Union to Hwy 99); Louise Ave. (Main to Hwy 99); Shasta Park area streets; Yosemite Ave. (UPRR to Airport); Industrial/Spreckels (Main to Yosemite); Airport Way widening (Wawona to Crom); Woodward Ave. (Main to Pillsbury).	Goal 4 - Plan for Updating Infrastructure and Facilities	Louise Ave (Main Street to HWY 99) - late 2024. Lathrop Road (Union Road to HWY 99) - late 2024.	RANKINGS FROM 2/28 SPECIAL MEETING  ➔	MAYOR SINGH	VICE MAYOR BREITENBUCHER	COUNCILMEMBER HALFORD	COUNCILMEMBER MOROWIT	COUNCILMEMBER NUÑO			
<b>Priorities/Needs for FY 2024-2025</b>		<b>Council Goals FY 24-25</b>	<b>Selection Area</b>									
1	Evaluate staffing space needs.	Goal 1 - Plan for Updating City Infrastructure and Facilities			1	1	1	1	1	1	1	



**CITY OF MANTECA**  
**Development Services Department**  
 FY 2024-2025 Priorities/ Needs List

	Priorities/Needs for FY 2023-2024 (Carry over or removal)	Council Goals FY 23-24	Status
<b>1</b>	<b>Planning/ Building Divisions</b>		
1.a.	Implement an affordable housing strategy.	Goal 3 - Expand Homelessness & Affordable Housing Options	Ongoing. Consider moving to Housing & Homeless Divison.
1.b.	<del>Select and fund a consultant to create the Downtown Specific Plan after PBID approval.</del>	<del>Goal 2 - Economic Development &amp; Vitality</del>	<del>Completed. Remove.</del>
1.c.	Complete the General Plan Update.		In progress.
1.d.	Begin process for a comprehensive Zoning Code Update.		The Zoning Code Update will proceed once the General Plan Update is adopted.
1.e.	Implement new permitting software.		In progress.
<b>2</b>	<b>Economic Development Division</b>		
2.a.	Receive majority voter approval from downtown Manteca property owners for the creation of a formal Downtown Manteca Special Assessment Property Based Improvement District (PBID) and begin the process of creating formal non-profit organization to manage the new Property Improvement District in Downtown Manteca.	Goal 2 - Economic Development & Vitality	In progress.
2.b.	Market and promote the FEZ for development opportunities that increase tourism, improve the quality of life for Manteca residents, and generate tax revenue for the City.	Goal 1 - Stabilize City Finances	In progress.
2.c.	Finalize Fiber Master Plan.	Goal 1 - Plan for Updating City Infrastructure a	In progress. Estimated completion June 2024.
	<b>Priorities/Needs for FY 2024-2025</b>	<b>Council Goals FY 24-25</b>	<b>Selection Area</b>
1	Adopt a Public Art Policy.	Goal 2 - Economic Development & Vitality	
2	Evaluate and propose a Fiber and Wireless Ready Construction Policy.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
3	Evaluate and propose a Dig Once Policy.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
4	Establish a process to obtain customer satisfaction feedback and enhance communications with customers.		
5	Adopt the Housing Element.	Goal 2 - Economic Development & Vitality	
6	Conduct public outreach and public workshops to assist in the permit software implementation.		
7	In conjunction with the City Attorney's Office, adopt Digital Billboard Policy and/or applicable City ordinance.	Goal 2 - Economic Development & Vitality	

RANKINGS FROM  
 2/28 SPECIAL MEETING

	MAYOR SINGH	VICE MAYOR BREITENBUCHER	COUNCILMEMBER HALFORD	COUNCILMEMBER MOROWIT	COUNCILMEMBER NUÑO	AVG	RANK
	5	4	2	7	4	4.4	6
	1	2	1	2	2	1.6	2
	1	1	1	3	1	1.4	1
	3	3	1	1	7	3	3
	4	6	1	4	6	4.2	5
	2	5	2	6	5	4	4
	6	0	1	5	3	3	3



# CITY OF MANTECA

## Public Works Department FY 2024-2025 Priorities/ Needs List

	<b>Priorities/Needs for FY 2023-2024 (Carry over or removal)</b>	<b>Council Goals FY 23-24</b>	<b>Status</b>
<b>1</b>	<b>Operations and Maintenance:</b>		
<b>1.a.</b>	Continue to upgrade and renovate aging City facilities that include building, parks, public spaces, and more subject to budget funding.	Goal 4 - Plan for Updating Infrastructure and Facilities	Ongoing.
<b>1.b.</b>	Implement increased level of Golf Course maintenance utilizing the updated fees.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress.
<b>1.c.</b>	Perform large scale asphalt repair on key roadways.	Goal 4 - Plan for Updating Infrastructure and Facilities	Ongoing. Completed sections on Spreckles Ave., Center St., Union Rd., Yosemite Ave. and others will be completed in FY 24-25.
<b>1.d.</b>	Continue conversion of small fossil fuel engines to electric.		Ongoing.
<b>1.e.</b>	Replacement of aging and non-compliant equipment to increase efficiency and productivity.		Ongoing.
<b>2</b>	<b>Solid Waste:</b>		
<b>2.a.</b>	Implementation of new Solid Waste Rates.	Goal 1 - Stabilize City Finances	In progress.
<b>2.b.</b>	Deploy commercial food waste and food recovery programs.	<del>Goal 4 - Plan for Updating Infrastructure and Facilities</del>	<del>Completed. Remove.</del>
<b>2.c.</b>	Implement weekly collection of trash, recycling, and organics.	Goal 5 - Expand Quality of Life Services	In progress. Estimated completion December 2024.
<b>3</b>	<b>Transit:</b>		
<b>3.a.</b>	Locate and Acquire Property for Manteca's Transit Bus Facility Yard.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress.
<b>3.b.</b>	Continue working with San Joaquin Regional Rail Commission (SJRRRC) to complete design plans for the Parking Lot Expansion Project at the Transit Facility in anticipation of ACE.	Goal 4 - Plan for Updating Infrastructure and Facilities	Ongoing. Estimated completion 2025.
<b>3.c.</b>	<del>Provide outstanding trip experiences for Fixed Route Services and Dial-A-Ride/Paratransit for all passengers taking the local transit system.</del>	<del>Goal 5 - Expand Quality of Life Services</del>	<del>Remove. Ongoing operational item.</del>
<b>4</b>	<b>Water:</b>		
<b>4.a.</b>	Implement automated meter reading infrastructure and software.	Goal 4 - Plan for Updating Infrastructure and Facilities	Ongoing.
<b>5</b>	<b>Wastewater:</b>		
<b>5.a.</b>	Install Smart Lids on sanitary sewer maintenance holes to prevent sanitary sewer overflow.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress. Estimated completion August 2024.
<b>5.b.</b>	Start up and program optimization of Glycerin System.	<del>Goal 4 - Plan for Updating Infrastructure and Facilities</del>	<del>Completed. Remove.</del>



# CITY OF MANTECA

## Public Works Department FY 2024-2025 Priorities/ Needs List

Priorities/Needs for FY 2024-2025		Council Goals FY 24-25	Selection Area
1	Operations and Maintenance:		
1.a.	All Areas but mostly Parks: Replacement of small internal combustion power tools to comply with California regulation.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
1.b.	Building Maintenance: Continue to replace HVAC and roofs at multiple facilities.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
1.c.	Continue drought tolerant landscape renovations in public spaces.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
1.d.	Install cricket pitch/field at Doxy Park.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
1.e.	Lighting at Woodward Park basketball area.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
1.f.	Lighting for tennis courts on Center St.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
1.g.	Design for splash pad at Woodward Park.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
1.h.	Inclusive playground equipment at Northgate Park.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
1.i.	Procurement and implement use of new thermoplastic machine and trailer.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
1.j.	Continue larger scale paving projects.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
2	Solid Waste:		
2.a.	Implement routing software to ensure efficiency of existing routes and implementation of new routes. The software may also be used for enforcing compliance of residential contamination, possible integrating artificial intelligence.	Goal 1 & 5 - Plan for Updating City Infrastructure and Facilities; Stabilize City Finances	
2.b.	Conduct quarterly clean-up events.		
2.c.	Implement reporting and compliance software to streamline processes while ensuring the City and local businesses are in compliance of all State Mandates.	Goal 1 & 5 - Plan for Updating City Infrastructure and Facilities; Stabilize City Finances	
2.d.	Overhaul Solid Waste safety program to include updated protocols, Standard Operating Procedures (SOPs), training materials, and resources.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
2.e.	Negotiate and execute more favorable contracts for tipping (disposal) fees of recycling, organic, and food waste.	Goal 1 & 5 - Plan for Updating City Infrastructure and Facilities; Stabilize City Finances	
2.f.	Complete procurement of new sweeper through Congestion Mitigation and Air Quality (CMAQ) improvement grant funding.	Goal 1 & 5 - Plan for Updating City Infrastructure and Facilities; Stabilize City Finances	
3	Transit:		
3.a.	Complete 2024 Federal Transit Administration (FTA) review to ensure compliance with all Federal regulation.	Goal 5 - Stabilize City Finances	
3.b.	Purchase 1st Zero Emission Vehicle for Dial-A-Ride (DAR) service and install supporting infrastructure.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
3.c.	Create new routes and/or modify existing routes to service more area(s) within City Limits.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
3.d.	Transit Center upgrades; carpet and flooring, cameras, lighting, repair of solar panels, and other enhancements.	Goal 1 - Plan for Updating City Infrastructure and Facilities	

RANKINGS FROM 2/28 SPECIAL MEETING

MAYOR SINGH	VICE MAYOR BREITENBUCHER	COUNCILMEMBER HALFORD	COUNCILMEMBER MOROWIT	COUNCILMEMBER NUÑO	AVG	RANK
9	10	1	0	10	6	8
10	3	1	9	5	5.6	7
8	6	2	6	6	5.6	7
4	8	3	1	9	5	6
2	5	2	7	3	3.8	3
3	4	3	8	7	5	6
1	7	3	3	2	3.2	2
7	9	1	2	4	4.6	5
5	2	1	4	1	2.6	1
6	1	1	5	8	4.2	4
MAYOR SINGH	VICE MAYOR BREITENBUCHER	COUNCILMEMBER HALFORD	COUNCILMEMBER MOROWIT	COUNCILMEMBER NUÑO	AVG	RANK
2	4	1	5	6	3.6	4
1	3	2	1	5	2.4	2
4	5	1	4	4	3.6	4
5	1	1	3	3	2.6	3
3	2	1	2	2	2	1
6	6	1	6	1	4	5
MAYOR SINGH	VICE MAYOR BREITENBUCHER	COUNCILMEMBER HALFORD	COUNCILMEMBER MOROWIT	COUNCILMEMBER NUÑO	AVG	RANK
3	2	1	3	2	2.2	2
4	4	2	2	4	3.2	3
2	1	1	1	3	1.6	1
1	3	2	4	1	2.2	2

RANKINGS FROM 2/28 SPECIAL MEETING



# CITY OF MANTECA

Public Works Department  
FY 2024-2025 Priorities/ Needs List

	Water Resources:		Selection Area
4	Water:		
4.a.	Water Master Plan/fee increase communitywide education and outreach.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
4.b.	Continue success with water conservation education and outreach.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
4.c.	Ensure all backflows tested and certified annually.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
4.d.	Finish installation of sanitary water sample stations.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
4.e.	Replace two more variable frequency drives at water well sites.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
4.f.	Reduce the amount of annual water loss through advanced metering analytics, hydrant check valves, recording of quantity of water flushed for water quality purposes, and ensure meter accuracy.	Goal 1 & 5 - Plan for Updating City Infrastructure and Facilities; Stabilize City Finances	
4.g.	Maintain minimum of 40 PSI at all times throughout the water distribution system.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
5	Wastewater:		
5.a.	Wastewater Master Plan/fee increase communitywide education and outreach.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
5.b.	Reduce energy consumption through infrastructure improvements and gains in operational efficiency.	Goal 1 & 5 - Plan for Updating City Infrastructure and Facilities; Stabilize City Finances	
5.c.	Attained new Environmental Laboratory Accreditation Program (ELAP) certification. Will amend certificate to include additional methods of sample analysis to save money for the Water and Wastewater Divisions.	Goal 1 & 5 - Plan for Updating City Infrastructure and Facilities; Stabilize City Finances	
5.d.	Utilization of newly implemented electronic maintenance and repair manuals.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
5.e.	Increase reliability of critical infrastructure to ensure continuance of operations.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
5.f.	Ensure National Pollutant Discharge Elimination Systems (NPDES) Permit compliance throughout the year and start working on NPDES Permit update and Report of Waste to Discharge Permit update.	Goal 1 & 5 - Plan for Updating City Infrastructure and Facilities; Stabilize City Finances	
5.g.	Expansion of Industrial Pre-Treatment and Fats, Oils, Grease (FOG) programs and continued public outreach efforts.	Goal 1 & 5 - Plan for Updating City Infrastructure and Facilities; Stabilize City Finances	
6	Storm:		
6.a.	Continue to improve and upgrade storm pumps and pump stations.	Goal 1 - Plan for Updating City Infrastructure and Facilities	

RANKINGS FROM 2/28 SPECIAL MEETING



	MAYOR SINGH	VICE MAYOR BREITENBUCHER	COUNCILMEMBER HALFORD	COUNCILMEMBER MOROWIT	COUNCILMEMBER NUÑO	AVG	RANK
	1	1	1	0	7	2	3
	7	2	2	0	4	3	5
	6	6	2	0	5	3.8	6
	5	5	1	0	3	2.8	4
	4	7	1	1	6	3.8	6
	2	4	1	0	2	1.8	2
	3	3	1	0	1	1.6	1
	MAYOR SINGH	VICE MAYOR BREITENBUCHER	COUNCILMEMBER HALFORD	COUNCILMEMBER MOROWIT	COUNCILMEMBER NUÑO	AVG	RANK
	1	2	1	1	2	1.4	1
	4	4	1	2	1	2.4	2
	3	3	2	7	3	3.6	3
	7	7	2	6	4	5.2	6
	6	1	1	5	5	3.6	3
	5	5	1	4	6	4.2	5
	2	6	1	3	7	3.8	4
	1	1	1	1	1	1	1



# CITY OF MANTECA

## IT & Innovation Department FY 2024-2025 Priorities/ Needs List

Priorities/Needs for FY 2023-2024 (Carry over or removal)		Council Goals FY 23-24	Status
1	Upgrade remaining end-of-life switches. Implement dual power-supply schedule for switches, including end-of-life. Phase 1: Replace single-power supply switches that are currently end-of-life with dual-power supply switches. Phase 2: As remaining single-power switches reach end-of-life, replace them with dual-power supply switches, per Grand Jury findings recommendation.	Goal 4 - Plan for Updating Infrastructure and Facilities	To be initiated in FY 24-25 and will be renamed to: Implement dual power-supply schedule for switches, including end-of-life. <u>Phase 1:</u> Replace single-power supply switches that are currently end-of-life with dual-power supply switches. <u>Phase 2:</u> As remaining single-power switches reach end-of-life, replace them with dual-power supply switches, per Grand Jury findings recommendation.
2	Add redundancy to DOJ/CLETS connection.	Goal 4 - Plan for Updating Infrastructure and Facilities	This is not an option at this time. However, the legacy T-1 connection to DOJ is now a fiber optics connection.
3	Implement new Disaster Recovery (DR) plan.		Estimated completion December 2025.
4	Implement Accela permitting system.	Goal 4 - Plan for Updating Infrastructure and Facilities	In progress.
5	Commission Fiber Master Plan.	Goal 4 - Plan for Updating Infrastructure and Facilities	Ongoing.
<b>Priorities/Needs for FY 2024-2025</b>		<b>Council Goals FY 24-25</b>	<b>Selection Area</b>
1	Secure additional IT staffing.		
2	Implement dual power-supply schedule for switches, including end-of-life.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
3	Upgrade City Hall campus and remote site fiber.	Goal 1 - Plan for Updating City Infrastructure and Facilities	

RANKINGS FROM  
2/28 SPECIAL  
MEETING



MAYOR SINGH	VICE MAYOR BREITENBUCHER	COUNCILMEMBER HALFORD	COUNCILMEMBER MOROWIT	COUNCILMEMBER NUÑO	AVG	RANK
3	1	2	3	2	2.2	3
2	3	1	2	1	1.8	2
1	2	1	1	3	1.6	1



**CITY OF MANTECA**  
**Recreation & Community Services Department**  
 FY 2024-2025 Priorities/ Needs List

<b>Priorities/Needs for FY 2023-2024 (Carry over or removal)</b>		<b>Council Goals FY 23-24</b>	<b>Status</b>
1	Seek additional community partnerships, collaborations, and grant funding.	Goal 1 - Stabilize City Finances	Ongoing.
2	Create new and enhance existing community events.	Goal 5 - Expand Quality of Life Services	Completed. Remove.
3	Update Department Master Plan.	Goal 5 - Expand Quality of Life Services	In progress.
4	Establish easier accessibility to the departments information and resources.		In progress. Estimated completion February 2024.
5	Complete recreation staff reorganization plan - subject to budget process.		Ongoing.
<b>Priorities/Needs for FY 2024-2025</b>		<b>Council Goals FY 24-25</b>	<b>Selection Area</b>
1	Recreation & Community Services Department's Master Plan Update.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
2	Create Capital Improvement Plans (CIPs) for aging Recreation facilities including: Golf Course Clubhouse, Tennis Center, Northgate Community Park, Lincoln Community Park, and Woodward Community Park.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
3	Obtain grant funding for Recreation facilities and programs.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
4	Enhance and expand Recreation Department events.	Goal 2 - Economic Development & Vitality	
5	Establish a new external event partnership process.	Goal 2 - Economic Development & Vitality	
6	Attract new external events.	Goal 2 - Economic Development & Vitality	
7	Update program and facility use fees.	Goal 5 - Stabilize City Finances	
8	Advance the Recreation Department through visionary leadership and strategic planning.		
9	Assessment of all Commission and Committees within the Department.		

RANKINGS FROM 2/28 SPECIAL MEETING

MAYOR SINGH	VICE MAYOR BREITENBUCHER	COUNCILMEMBER HALFORD	COUNCILMEMBER MOROWIT	COUNCILMEMBER NUÑO	AVG	RANK
2	2	2	1	8	3	2
1	1	1	2	6	2.2	1
9	3	2	3	1	3.6	3
8	4	1	9	2	4.8	6
7	9	1	8	4	5.8	7
5	8	1	7	3	4.8	5
4	5	1	4	5	3.8	4
6	6	1	6	7	5.2	6
3	7	2	3	9	4.8	5



# CITY OF MANTECA

Human Resources Department  
FY 2024-2025 Priorities/ Needs List

	Priorities/Needs for FY 2023-2024 (Carry over or removal)	Council Goals FY 23-24	Status
<b>1</b>	<b>Risk Management</b>		
1.a.	ADA Transition plan .	Goal 5 - Expand Quality of Life Services	In progress.
1.b.	<del>Work with Public Safety to conduct interactive safety trainings:</del>	<del>Goal 5 – Expand Quality of Life Services</del>	<del>Completed. Remove.</del>
	· Active Shooter Training		
	· Great Shake Out		
1.c.	Work in conjunction with Public Works to update IIPP (Injury Illness Prevention Program).		In progress. Estimated completion July 2024.
1.d.	Provide safety specific training in an effort to reduce work comp injuries.		Ongoing.
1.e.	Host Annual Health & Safety Fair.		Ongoing.
<b>2</b>	<b>Human Resources</b>		
2.a.	<del>Complete Payroll and HR merger.</del>		<del>Completed. Remove.</del>
2.b.	Finalize and implement updated Rules & Regulations.		In progress.
2.c.	Host job fairs.		Ongoing.
2.d.	Conduct “stay” interviews.		In progress. Estimated completion December 2024.
	<b>Priorities/Needs for FY 2024-2025</b>	<b>Council Goals FY 24-25</b>	<b>Selection Area</b>
1	Implement Drug and Alcohol Clearinghouse.		
2	Assure Compliance with all Labor, OSHA, and Employment Regulations.		
3	Finalize and implement updated Administrative Rules and Regulations, and Personnel Policies.		
4	Implement employee development training opportunities.		
5	Develop and implement payroll guidelines.		
6	Complete ADA Transition Plan.	Goal 1 - Plan for Updating City Infrastructure and Facilities	
7	Encourage and support employee engagement.		

RANKINGS  
FROM 2/28  
SPECIAL  
MEETING  
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	MAYOR SINGH	VICE MAYOR BREITENBUCHER	COUNCILMEMBER HALFORD	COUNCILMEMBER MOROWIT	COUNCILMEMBER NUÑO	AVG	RANK
	7	6	1	7	7	5.6	5
	5	1	1	6	2	3	2
	4	2	1	2	3	2.4	1
	2	5	1	4	4	3.2	3
	6	3	1	5	5	4	4
	3	4	1	1	6	3	2
	1	7	1	2	1	2.4	1