San Joaquin Council of Governments
ANNUAL FINANCIAL PLAN
Fiscal Year 2019/2020

Proposed Final March 28, 2019

CHAIR

Mayor Robert Rickman, City of Tracy

VICE-CHAIR

Councilmember Doug Kuehne, City of Lodi

BOARD OF DIRECTORS

Councilmember Walt Murken	City of Escalon
Mayor Sonny Dhaliwal	City of Lathrop
Councilmember Gary Singh	City of Manteca
Councilmember Jesus Andrade	City of Stockton
Councilmember Sol Jobrack	City of Stockton
Vice Mayor Dan Wright	City of Stockton
Supervisor Bob Elliott	County of San Joaquin
Supervisor Chuck Winn	County of San Joaquin
Supervisor Katherine Miller	County of San Joaquin
Councilmember Leo Zuber	City of Ripon

EX OFFICIO DIRECTORS

Dan McElhinney, Acting Director	Caltrans District 10
Gary Giovanetti, Director	San Joaquin Regional Transit District
Elizabeth Blanchard, Commissioner	Port of Stockton

SUBMITTED BY:

Andrew T. Chesley
Executive Director

Steve Dial
Deputy Executive Director/
Chief Financial Officer

ATTACHMENT 2
EXHIBIT "A" TO RESOLUTION

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REVENUES	FY 2017-18 Actual	FY 2018-19 Amendment #1	FY 2019-20 Proposed 3/28/19	+/- Change	+/- % Change
Federal Grants	$ 4,019,540	$ 4,529,361	$ 2,836,633	$ (1,692,728)	-59.67%
State Grants	$ 1,136,466	$ 1,983,838	$ 3,601,845	$ 1,618,007	44.92%
Local	$ 4,157,348	$ 4,213,331	$ 4,331,209	$ 117,878	2.72%
Interest	$ 5,000	$ 5,000	$ 5,000	$ -	0.00%
Other	$ 15,000	$ 15,000	$ 15,000	$ -	0.00%
SJCOG OPERATING REVENUE	**$ 9,333,354**	**$ 10,746,530**	**$ 10,789,687**	**$ 43,157**	**13.15%**

EXPENDITURES					
Salaries & Benefits	$ 4,159,847	$ 4,406,539	$ 4,466,831	$ 60,293	1.35%
Services & Supplies	$ 894,178	$ 1,208,700	$ 1,255,470	$ 46,770	3.73%
				$ -	
Office Expense	$ 245,906	$ 256,200	$ 262,470	$ 6,270	2.39%
Communications	$ 53,110	$ 66,000	$ 66,000	$ -	0.00%
Memberships	$ 39,123	$ 56,000	$ 50,000	$ (6,000)	-12.00%
Maintenance - Equipment	$ 3,515	$ 13,000	$ 10,000	$ (3,000)	-30.00%
Rents & Leases - Equipment	$ 108,790	$ 225,000	$ 225,000	$ -	0.00%
Transportation,Travel & Training (In & Out of State)	$ 114,500	$ 114,500	$ 114,500	$ -	0.00%
Publications & Legal Notices	$ 4,747	$ 10,000	$ 7,500	$ (2,500)	-33.33%
Insurance	$ 94,063	$ 108,000	$ 120,000	$ 12,000	10.00%
Building Operations & Maintenance	$ 81,956	$ 185,000	$ 200,000	$ 15,000	7.50%
SJCOG Building Debt Service Principal and Interest	$ 148,468	$ 175,000	$ 200,000	$ 25,000	12.50%
Professional Services	$ 2,442,787	$ 4,935,791	$ 4,871,886	$ (63,905)	-1.31%
Capital Outlay	$ 121,212	$ 195,500	$ 195,500	$ -	0.00%
Unallocated/Reserve					
SJCOG OPERATING EXPENDITURES	**$ 7,618,025**	**$ 10,746,530**	**$ 10,789,687**	**$ 43,157**	**0.40%**

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REVENUE

Revenue Source		FY 2017-18 Actual		FY 2018-19 Amendment #1		FY 2019-20 Proposed 3/28/19		+/- Change
FEDERAL GRANTS								
U.S. Department of Transportation:								
Federal Highway Administration (PL)	$	1,268,522.02	$	1,268,522	$	1,320,000	$	51,477.98
Federal Highway Administration (PL C/O)							$	-
Federal Transit Administration MPO Planning (FTA 5303)	$	301,018.16	$	301,018	$	316,633	$	15,614.84
Federal Transit Administration MPO Planning (FTA 5303 C/O)			$	100,000			$	(100,000.00)
Regional Surface Transportation Program (RSTP) CMP Update							$	-
RSTP SR99 and SR 120 Ramps: STPL 6088(057)	$	1,500,000.00	$	1,500,000	$	100,000	$	(1,400,000.00)
							$	-
CMAQ TDM	$	950,000.00	$	1,359,821	$	1,100,000	$	(259,820.70)
Federal Earmark Redistribution(DEM06UBL 6088-050)							$	-
	$	4,019,540.18	$	4,529,361	$	2,836,633	$	(1,692,727.88)
STATE GRANTS								
California Department of Transportation:								
							$	-
STIP Planning & Programming	$	200,000.00	$	200,000	$	-	$	(200,000.00)
FY 17/18 Caltrans Sustainable Transportation Planning Grant (SB1)			$	348,039	$	193,000	$	(155,039.09)
FY 18/19 Caltrans Sustainable Transportation Planning Grant (SB1)	$	341,671.00	$	341,671	$	264,650	$	(77,021.00)
FY 19/20 Caltrans Sustainable Transportation Planning Grant (SB1)					$	353,812	$	353,812.00
Caltrans Rural Planning Assistance (RPA)			$	53,395	$	250,000	$	196,605.00
Freeway Service Patrol (FSP13-6088-048)							$	-
Freeway Service Patrol (FSP14-6088-053)	$	506,198.00	$	454,522	$	-	$	(454,522.28)
Freeway Service Patrol (I-205) FY 18/19 allocation					$	491,524	$	491,524.00
Freeway Service Patrol (I-205) FY 19/20 allocation					$	491,524	$	491,524.00
Freeway Service Patrol (FSP18 SB1 6088-063)			$	437,741	$	437,740	$	(0.70)
FSP18 SB1 FY 18-19 allocation					$	500,000	$	500,000.00
FSP19 SB1 FY 19-20 allocation					$	500,000	$	500,000.00
Caltrans TDM Partnership Planning Grant							$	-
Affordable Housing & Sustainable Communities Carryover			$	19,873	$	-	$	(19,873.00)
Affordable Housing & Sustainable Communities FY 18/19 Enterprise			$	40,000	$	30,998	$	(9,001.60)
State Transit Assistance	$	88,597.00	$	88,597	$	88,597	$	-
SUBTOTAL	$	1,136,466.00	$	1,983,838	$	3,601,845	$	1,618,007.33
LOCAL								
TDA (LTF Planning + TDA Administration)	$	1,214,048.00	$	1,214,048	$	1,299,200	$	85,152.00
TDA (LTF ALUC Stockton Metro)							$	-
Measure K Project Management	$	1,000,000.00	$	1,000,000	$	1,000,000	$	-
Measure K Administration	$	593,200.00	$	593,200	$	662,000	$	68,800.00
RTIF	$	75,000.00	$	75,000	$	27,720	$	(47,280.00)
Valley MPOs Air Quality Planning	$	181,100.00	$	181,100	$	181,100	$	-
Fresno Prop 84							$	-
TDM - Merced CAG CMAQ	$	83,000.00	$	63,794	$	75,000	$	11,206.00
TDM - StanCOG CMAQ	$	195,000.00	$	200,000	$	200,000	$	-
Tri-County Travel Demand (Merced, Stanislaus, San Joaquin)			$	13,189	$	13,189	$	-
SACOG TDM (Trip Planning System)	$	95,000.00	$	95,000	$	95,000	$	-
StanCOG- Modeling							$	-
Calaveras COG: RTPA Technical Support							$	-
SAFE	$	150,000.00	$	207,000	$	207,000	$	-
COG Fees	$	10,000.00	$	10,000	$	10,000	$	-
SJCOGI	$	561,000.00	$	561,000	$	561,000	$	-
SUBTOTAL	$	4,157,348.00	$	4,213,331	$	4,331,209	$	117,878.00
OTHER								
Sales Tax Line of Credit and 2011 Bond Issuance								
Interest	$	5,000.00	$	5,000	$	5,000	$	-
Other (ALUC Fees+doc fees)	$	15,000.00	$	15,000	$	15,000	$	-
SUBTOTAL	$	20,000.00	$	20,000	$	20,000	$	-
TOTAL	$	9,333,354.18	$	10,746,529.95	$	10,789,687.40	$	43,157.45

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SERVICE AND SUPPLIES

Title	Line Item Description	FY 2017-18 Actual	FY 2018-19 Amendment #1	FY 2019-20 Proposed 3/28/19	+/- Change
Office Expense - General	General Supplies		$ 74,000	$ 75,000	$ 1,000
	Recognitions		$ 2,000	$ 2,000	$ -
	Printing		$ 12,270	$ 12,270	$ -
	Noncapital Equip/Furniture		$ 20,000	$ 20,000	$ -
	Computer Software & License		$ 119,730	$ 125,000	$ 5,270
Office Expense - General Subtotal		$ -	$ 228,000	$ 234,270	$ 6,270
Office Expense - Postage Subtotal		$ -	$ 18,000	$ 18,000	$ -
Office Expense - Subscriptions Subtotal		$ -	$ 10,200	$ 10,200	$ -
Office Expense - Subtotal		$ 245,906	$ 256,200	$ 262,470	$ 6,270
Communications-Subtotal		$ 53,110	$ 66,000	$ 66,000	$ -
Memberships - Subtotal		$ 39,123	$ 56,000	$ 50,000	$ (6,000)
Maintenance - Equipment - Subtotal		$ 3,515	$ 13,000	$ 10,000	$ (3,000)
Rents & Leases - Equipment - Subtotal		$ 108,790	$ 225,000	$ 225,000	$ -
Publications & Legal Notices - Subtotal		$ 4,747	$ 10,000	$ 7,500	$ (2,500)
Insurances - Subtotal		$ 94,063	$ 108,000	$ 120,000	$ 12,000
Building Maintenance - Subtotal		$ 81,956	$ 185,000	$ 200,000	$ 15,000
BuildingDebt Service - Principle & Interest		$ 148,468	$ 175,000	$ 200,000	$ 25,000
TOTAL SERVICES & SUPPLIES		$ 779,678	$ 1,094,200	$ 1,140,970	$ 46,770

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POSITION CLASSIFICATIONS & SALARY SCHEDULE
ANNUAL

Proposed Amendment March 28, 2019

Position	12 month Change in CPI	Minimum Previous	Minimum New	Maximum Previous	Maximum New
Executive Director		220,923.15	$ 231,969.11		
GROUP A				85% of Exec. Dir. $ 187,784.68	$ 197,173.74
Deputy Executive Director/Chief Financial Officer					
Deputy Director Planning, Prog. & Project Delivery					
GROUP B	3.6940%	87,058.60	$ 90,274.55	$ 138,717.14	$ 143,841.35
Habitat Conservation Program Manager*					
Manager of Administrative Services					
Project Manager					
GROUP C	3.6940%	73,315.78	$ 76,024.06	124,770.81	$ 129,379.84
Chief Accountant					
Senior Regional Planner					
Senior Program Specialist					
Information Technology Manager					
GROUP D	3.6940%	64,875.73	$ 67,272.24	96,943.89	$ 100,524.99
Associate Regional Planner					
Associate Habitat Planner					
Associate Program Specialist					
Staff Accountant					
Account-Paroll Specialist					
Public Information Officer					
GROUP E	3.6940%	57,285.41	$ 59,401.53	81,472.58	$ 84,482.18
Assistant Regional Planner					
Assistant Program Specialist					
Assistant Habitat Planner					
Administrative Analyst					
Information Technology Technician					
GROUP F	3.6940%	50,893.84	$ 52,773.86	68,707.48	$ 71,245.54
Office Administrator					
GROUP G	3.6940%	44,919.19	$ 46,578.50	65,754.10	$ 68,183.06
Administrative Technician					
Accounting Assistant II					
Planning Technician					
GROUP H	3.6940%	38,491.83	$ 39,913.72	54,420.08	$ 56,430.35
Accounting Assistant I					
Administrative Clerk II					
GROUP I	3.6940%	33,854.00	$ 35,104.57	47,045.39	$ 48,783.25
Administrative Clerk I					

*The Board adopted the findings of the Salary & Classification study in May 2015 grandfathering the Program Manager and Habitat Program Manager at the previously adopted salary range, $145,000.

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Tranportation Travel & Training

	FY 2017-18 Actual	FY 2018-19 Amendment #1	FY 2019-20 Proposed 3/28/19
In and Out of State Travel	$ 80,000	$ 80,000	$ 80,000
Training	$ 31,500	$ 31,500	$ 31,500
Rideshare Incentive	$ 3,000	$ 3,000	$ 3,000
Transportation & Travel - Subtotal	$ 114,500	$ 114,500	$ 114,500

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PROFESSIONAL SERVICES

Work Element No./Project Description	FY 2017-18 Actual	FY 2018-19 Amendment #1	FY 2019-20 Proposed 3/28/19
601.01--Regional Transportation Plan	$ 245,334	$ 400,000	$ 200,000
601.011--Regional Transportation Plan (AHSC)	$ 4,429	$ 59,873	$ 39,000
601.012--SCS Implementation FY 17/18 SB1 grant		$ 884,539	$ 102,500
601.013--SCS Implementation FY 18/19 SB1 grant			$ 40,000
601.014--SCS Implementation FY 19/20 SB1 grant			$ 125,000
601.02--Regional Planning Studies	$ 15,000	$ 30,000	$ 30,000
602.01--RTIP		$ -	
603.01--Road & Street Monitoring	$ 677,526	$ 921,993	$ 900,000
603.02--Transit Coordination	$ 1,500	$ 50,000	
603.03--Transportation Air Quality	$ 247,352	$ 200,000	$ 200,000
603.04--Goods Movement		$ -	
603.041 --Goods Movement Partnership Planning Grant		$ -	
701.01--Technical Assistance		$ -	
801.01--Intergovernmental Coordination	$ 86,466	$ 50,000	$ 130,000
801.012--Intergovernmental Coordination (RPA)	$ 26,605	$ 80,000	$ 290,886
801.02--Projections & Forecasts	$ 70,695	$ 50,000	$ 62,000
801.03--Airport Land Use Commission	$ 19,564	$ 50,000	$ 5,000
801.04--Congestion Management		$ 85,000	$ 50,000
801.05--Regional Planning		$ 15,000	$ 15,000
801.06--Valley MPO Coordination	$ 23,464	$ 20,000	$ 45,000
801.07--Interregional Partnerships		$ -	
801.09--SJCOG Inc			
901.01--Measure K	$ 31,619	$ 100,000	$ 50,000
901.02--RTIF	$ 3,108	$ 46,000	$ 15,000
901.03--Smart Growth		$ -	
1001.01--COG OWP		$ 5,000	$ 5,000
1001.02--TDA Administration	$ 180,360	$ 250,000	$ 250,000
1001.03--Community Involvement	$ 14,520	$ 17,500	$ 17,500
1001.04--FAST ACT Management		$ -	
1101.01--Transportation Demand Management	$ 311,530	$ 250,000	$ 300,000
1101.03--Transportation Demand Management		$ -	
1201.01--Freeway Service Patrol	$ 328,261	$ 708,145	$ 850,000
1201.015--Freeway Service Patrol (SB1)		$ 437,741	$ 650,000
1201.03 - SJCOG Interns			
1301.01 - Performance Based Planning and Programming			
Indirect	$ 155,454	$ 225,000	$ 500,000
TOTAL	$ 2,442,787	$ 4,935,791	$ 4,871,886

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FIXED ASSETS

Title	*Description*	FY 2017-18 Actual	FY 2018-19 Amendment #1	FY 2019-20 Proposed
	Office Furniture/Equipment		$ 25,000	$ 25,000
	Replacement Printers (2)		$ 5,500	$ 5,500
	Server Upgrade		$ 30,000	$ 30,000
	ERP Accounting System		$ -	$ -
	Customer Relation Management		$ 25,000	$ 25,000
	Computer Upgrades		$ 20,000	$ 20,000
	Capitalized Building Maintenance/Upgrades		$ 90,000	$ 90,000
TOTAL		$ 121,212	$ 195,500	$ 195,500