



Legislation Text

File #: 19-465, **Version:** 1

City Council Agenda

Memo to: Manteca City Council
From: Lisa Blackmon, City Clerk
Date: September 17, 2019
Subject: Order of Items on City Council Agenda

Discussion to consider permanently hearing the City Council Comments portion of the City Council meeting agenda prior to the Consent Items section.

Background:

During the Council Meeting of September 3, 2019, Mayor Cantu requested an item return discussing the placement of City Council Comments on the City Council Agenda. Mayor Cantu indicated he would like City Council Comments portion of the meeting heard early in the agenda rather than at the end.

Typically this type of reorganization would be done by the City Manager as it is operational in nature. The City Manager and City Clerk work together on agenda item placement, ensuring a smooth flow, provide for items to be heard early on in the meeting in which guests or consultants are present, or items of great public interest that generate several participants be heard first when possible.

Comments by Council and City Manager are typically heard towards the end of the agenda providing for the people's business to be heard earlier in the meeting. Comments sections are typically used for the City Council or City Manager to provide updates to the public or each other on outside board meeting business, areas of interest in the community, event announcements, concerns, and often times result in opportunities for the City Council to provide the City Manager with consensus on future agenda item requests.

City Staff recommends City Council and City Manager comments remain toward the end of the agenda and are moved earlier in the meeting by the City Council, by a consensus of the body, when needed.

Fiscal Impact:

None.

Documents Attached:

None.